

CERTIFICATE APPLICATION FORM

New Applications – No Charge
Processed within 15 working days after receipt of grades

Duplicate Requests: \$25 per certificate
Processed within 5 working days

Student Information (Please Print)

Last Name: _____

First Name _____

Address: _____

Email: _____

Student I.D.: _____

Date of Birth _____
 YYYY-MM-DD

Telephone: _____

☐ Duplicate Certificate Requested

☐ I will pick up the Certificate

☐ Mail Certificate to address indicated

Signature: _____

Date: _____

Please indicate ☒ the certificate(s) you are requesting:

☐ Certificate in Creative Writing Fundamentals

☐ Certificate in Graphic Design

☐ Certificate in Journalism Fundamentals

☐ Certificate in Marine Transportation

☐ Certificate in Page Layout

☐ Certificate in Photoshop

☐ Certificate in PHP/MySQL Applications Development

☐ Certificate in Programming Fundamentals

☐ Certificate in Public Relations Fundamentals

☐ Certificate in Public Relations Business Practices

☐ Certificate in Public Relations Digital Presentation

☐ Certificate in Specialized Journalism Topics

☐ Certificate in Web Development

☐ Certificate in Web Publications

☐ Certificate in Website Design Basics

☐ Certificate in Website Visibility and Interface Design

☐ Certificate in WordPress and JavaScript

☐ A certificate prior to academic year 2013-2014: (Specify Certificate Title & Academic year)

Payment Method (Duplicate Certificate)

We do not accept cash or personal cheques

☐ **Certified Cheque**
 (Payable to Concordia University)

☐ **Money Order**
 (Payable to Concordia University)

☐ **Debit Card**
 (In-person)



CREDITCARD NUMBER

NAME AS IT APPEARS ON THE CREDITCARD

EXPIRY DATE (MMYY)

CARDHOLDER'S SIGNATURE

TOTAL AMOUNT

\$ _____

Students who have an outstanding balance with the University will not receive their certificate(s) until their account is cleared

Processed: