

Statement of Understanding

1. EACH SEMESTER I must report my registration on *this* form and return to BRCC Student Services. Reports of registration will not be accepted verbally or by email.
2. I must be in a Program of Study (ex: College Transfer) and report any change of program to the Veterans Certifying Official at BRCC, Catherine Mathias. Guest students must submit letter from primary school stating these specific BRCC classes will transfer in to your program there.
3. All courses must count towards my Program of Study. The VA will not pay for any course that is not computed in the graduation requirements for the school, unless there are mitigating circumstances.
4. I understand that the Veterans Administration holds me responsible for any over payments of my educational benefits.
5. I understand I must report in a timely manner any changes in number of credit hours. Failure to do so may result in a debt to the Veterans Administration for over payment.
6. I understand I must submit a *Change of Place of Training Form* (VA form 1995) to the Veterans Administration if I am transferring *from* another college *to* Blue Ridge Community College.
7. I understand that it is my responsibility to have all military and college transcripts sent to BRCC if I want them evaluated for credit by the Register. I must complete and submit a BRCC Transfer Credit Evaluation Form as well.
8. I understand that I am responsible for tuition, fees and books and must pay for my classes by the payment deadlines or I may be dropped for non-payment.
9. I understand if I drop or add classes after this form is submitted, I must complete and submit the Veterans Enrollment Adjustment Form. Adjustments may result in overpayment and I am responsible for this debt.
10. I understand if I am deemed as out of state, I am responsible for proving Virginia domicile before the first day of class.
11. I understand the GI Bill covers in state tuition only; therefore, I am responsible for the difference between in state and out of state tuition charges.

Date: _____ Signature: _____

Drop this form off in the locked drop box outside of G108 (HOUFF) or mail/fax to:
Blue Ridge Community College
Attn: Catherine Mathias, Veterans Certifying Official
PO Box 80 Weyers Cave VA 22812
FAX : 540-453-2437