



LOG OF APPRAISAL EXPERIENCE
Read All Directions on Page 3 of This Form Prior to Completing

Category of Experience	Property Address (Include full address)	Type of Property	Complex Assignment Y/N (AR applicant only)	Description of Work Performed by Applicant	Scope of Supervising Appraiser's Review	Scope of Supervising Appraiser's Supervision (Level of supervision)	Date of Report	Intended User	Number of Hours

Supervising Appraiser _____

Date _____

Total Hours this Page	
Hours from Previous Page	
Total Hours	
Page _____ of _____	

CERTIFICATIONS

APPLICANT CERTIFICATION

I, _____ (*name*), declare under penalty of perjury that the foregoing information and information contained on the attached _____ (number) pages of the Log of Appraisal Experience (REA 3004) is true and correct and provided without any purpose of evasion or mental reservation.

For each appraisal report listed on this Log of Appraisal Experience (REA 3004), I have complied with all applicable standards, laws, and regulations in effect as of the date of report. With respect to this certification, I have complied with the applicable laws and regulations in effect on the date signed. These standards, laws, and regulations include the Uniform Standards of Professional Appraisal Practice (USPAP); the California Business and Professions Code, Division 4, Part 3; and the California Code of Regulations, Title 10, Chapter 6.5.

Further, I acknowledge that if I was not a signing appraiser for any of the appraisal reports listed on this Log of Appraisal Experience (REA 3004), that I was identified by name as providing significant real property appraisal assistance, and the extent of the assistance was described in the report, as delivered to the client, in compliance with the Uniform Standards of Professional Appraisal Practice.

I understand that signing this statement under false pretense is grounds for denial or revocation of any license and may subject me to disciplinary action and/or criminal prosecution and punishment by imprisonment in state prison for two, three, or four years.

SIGNATURE

DATE

SUPERVISING APPRAISER'S CERTIFICATION

SEPARATE LOG PER SUPERVISOR

I, _____ (*name*), declare under penalty of perjury that I have fully reviewed each appraisal listed on this Log of Appraisal Experience (REA 3004) and that I have initialed as the reviewing appraiser on the attached _____ (number) pages of this log. I attest to the accuracy of the information provided for each and every entry on this Log of Appraisal Experience (REA 3004).

For each appraisal report listed on this Log of Appraisal Experience (REA 3004), I have complied with all applicable standards, laws, and regulations in effect as of the date of report. With respect to this certification, I have complied with the applicable laws and regulations in effect on the date signed. These standards, laws, and regulations include the Uniform Standards of Professional Appraisal Practice (USPAP); the California Business and Professions Code, Division 4, Part 3; and the California Code of Regulations, Title 10, Chapter 6.5.

Further, I acknowledge that if Applicant was not a signing appraiser for any of the appraisal reports listed on this Log of Appraisal Experience (REA 3004), that Applicant was identified by name as providing significant real property appraisal assistance, and the extent of the assistance was described in the report, as delivered to the client, in compliance with the Uniform Standards of Professional Appraisal Practice.

I understand that signing this statement under false pretense is grounds for denial or revocation of any license and may subject me to disciplinary action and/or criminal prosecution and punishment by imprisonment in state prison for two, three, or four years.

SIGNATURE

DATE

LICENSE NUMBER

DIRECTIONS

Appraisal assignments must be documented on the official Log of Appraisal Experience form REA 3004. Other formats will not be accepted.

Follow the Directions of the Log of Appraisal Experience form REA 3004 current as of the date the application is submitted.

CATEGORY OF EXPERIENCE - Print or type the category of experience claimed for the property listed on this line. All Categories of experience **must** conform with the applicable USPAP Standards.

- Category 1 Fee and Staff Appraisal
- Category 2 Ad Valorem Tax Appraisal
- Category 3 Review Appraisal (limited to 400 hours of experiences, but only after obtaining at 1,600 hours of acceptable experience in other categories.)
- Category 4 Appraisal Analysis
- Category 5 Real Estate Consulting
- Category 6 Highest and Best Use Analysis
- Category 7 Feasibility Analysis
- Category 8 (No longer eligible for experience credit)
- Category 9 Setting Forth Opinions of Value of Real Property for Tax Purposes as an Employee of a County Assessor's Office or the Board of Equalization. Appraisals must conform with USPAP.
- Category 10 Assistance in Preparation of Appraisals
- Category 11 Real Estate Valuation Experience as a Real Estate Lending Officer or Real Estate Broker, but only to the extent that the experience is directly related to the actual performance or professional review of USPAP compliant Real Estate Appraisals.

PROPERTY ADDRESS - The street address, city and state of the property for which you are claiming experience. **If the full address is not included or not legible, the experience may not be accepted.**

TYPE OF PROPERTY - The type of property appraised (i.e., SFR, Res. 1-4, dup., commercial, industrial, land, etc.).

COMPLEX ASSIGNMENT - For AR applicants only. Was the property atypical in nature?

DESCRIPTION OF WORK PERFORMED BY APPLICANT - Describe the extent of the work performed on the appraisal by the Applicant.

SCOPE OF SUPERVISING APPRAISER'S REVIEW - Describe the scope of the review process undertaken including the reviewer's level of verification and analysis.

SCOPE OF SUPERVISING APPRAISER'S SUPERVISION - Describe the level of supervision. This could range from completing the entire appraisal process with the appraiser including the physical inspection of the property, data selection and verification, analysis and final preparation of the report to a mere oversight of the appraisal process. The degree of variation depends upon the appraiser's level of experience and the complexity of the subject property.

DATE OF REPORT - The date the appraisal report was completed/signed.

INTENDED USER - The name of the intended user of the appraisal.

NUMBER OF HOURS - The number of hours spent to complete the appraisal report.

TOTAL HOURS THIS PAGE - Total number of hours documented for the page.

HOURS FROM PREVIOUS PAGES - Total number of hours documented from previous pages of the log. If this is page one of the log list zero.

TOTAL HOURS - Hours from previous pages of the log and the current page totaled.

PAGE - The page number for the log submitted.

OF - The total number of pages for the log.

SUPERVISING APPRAISER - Each page **must** be initialed by the supervising appraiser if the work was performed under the guidance of a supervisor.

DATE - The date the supervising appraiser signed the log sheet(s). The log sheet(s) should be reviewed, signed and dated upon completion of each page.

CERTIFICATIONS

Applicant Certification - Required of all applicants submitting an experience log.

Supervising Appraiser's Certification - Required from all supervising appraisers. Applicants **must** use a separate form REA 3004 for each supervising appraiser.

The signed Certification(s) must be from the Log of Appraisal Experience form REA 3004 current as of the date the Certification(s) are signed. Outdated Certifications will not be accepted.

WORK SAMPLES (Please read carefully)

BREA licensing staff will contact applicant regarding the submission of work samples based on the work experience log submitted with the license application. A minimum of two work samples will be requested from the log of appraisal experience. Work samples **must** be self contained or summary reports (restricted reports do not qualify for experience credit) and all **must be in conformance with the Uniform Standards of Professional Appraisal Practice (USPAP)**. If any of the work samples are found to not conform with USPAP, or if the Log(s) of Appraisal Experience are not filled out properly, all experience may be rejected. Only appraisal reports performed for a business purpose qualify for appraisal experience. A minimum of two work samples will be requested from the log of appraisal experience – the copies requested must be “true and correct” copies of what was communicated to the client.

In substantiating appraisal experience claimed, BREA may obtain appraisal report copies from a variety of sources, including the client. Work samples provided to the BREA by the Applicant must match the appraisal reports communicated to the client.