

# APPLICATION TO RENT

Individual application & screening fee required from each adult occupant over age 18 (even if married)

Name		Cell
Birth date <i>m/d/y</i>	Soc. Sec. No.	Driv. Lic. No.
EMAIL		IDEAL MOVE IN DATE

## Present Address

Address <i>include apt. #</i>		City	ZIP
Owner/Mgr.	Phone	From	To
Reason for moving		Rent amount (your portion):	

## Previous Address

Address <i>include apt. #</i>		City	ZIP
Owner/Mgr.	Phone	From	To
Reason for moving		Rent amount (your portion):	

## Next Previous Address

Address <i>include apt. #</i>		City	ZIP
Owner/Mgr.	Phone	From	To
Reason for moving		Rent amount (your portion):	

## Present Occupation

## Prior Occupation (or 2nd Occupation)

Company name		
Type of business		
Address		
Occupation/position		
Name of supervisor		
Phone of supervisor		
Dates of employment <i>from: to:</i>		
Monthly salary		

## Proposed Occupants

Name	Age	Occupation	Relationship	Full-time or part-time occupant?
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## Financial Information

Name of bank	Branch address	
Checking acct. <i>last 4 digits</i>	Savings acct. <i>last 4 digits</i>	Approx. balance

Name of bank	Branch address	
Checking acct. <i>last 4 digits</i>	Savings acct. <i>last 4 digits</i>	Approx. balance

Name of creditor <i>monthly payments</i>	Address	
Phone #	Payments/month	Approx. balance

Name of creditor <i>monthly payments</i>	Address	
Phone #	Payments/month	Approx. balance

Name of creditor <i>monthly payments</i>	Address	
Phone #	Payments/month	Approx. balance

## Additional Information

1st emergency contact		Address		Phone	Relationship
2nd emergency contact		Address		Phone	Relationship
1st personal reference <i>non-family</i>	Years known	Address		Phone	Occupation
2nd personal reference <i>non-family</i>	Years known	Address		Phone	Occupation
Vehicle	Make	Model	Year	Color	Lic. Plate
Motorcycle <i>or other vehicles</i>	Make	Model	Year	Color	Lic. Plate
Will you have any pets?	If so, describe <i>and fill out a pet application</i>				
Have you ever had any credit problems?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Have you ever filed for bankruptcy?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Do you smoke?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you ever been evicted for non-payment of rent or for any other reason, or have you had an unlawful detainer filed against you?			<input type="checkbox"/> YES <input type="checkbox"/> NO	Have you ever been convicted of a felony?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Will you be using water filled furniture in your residence?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Do you have musical instruments?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If you DO have musical instruments, what kind?	

**NOTE: All adults occupants including co-signers are equally responsible for the full months rent. Initial here \_\_\_\_\_**

Applicant represents that statements made above are true and correct and hereby authorizes verification of credit, income and references and agrees to furnish additional credit references upon request. Applicant agrees to pay for said verification via paypal or cash to The Rental Girl. Such payment is part of the application process and is a charge for the administrative costs of application consideration. Applicant authorizes The Rental Girl and/or property owner to obtain credit report and/or other tenant screening reports including but not limited to unlawful detainer checks. The undersigned makes application to rent housing accommodations designated as:

Apt. # \_\_\_\_\_ Located at: \_\_\_\_\_

The rental for which is \$ \_\_\_\_\_ per month and upon approval of this application agrees to sign rent or lease agreement and to make all payments due before occupancy.

Dated: \_\_\_\_\_ Time: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

# ARE YOU FINANCIALLY PREPARED TO SIGN A LEASE WITHIN 24–72 HOURS?

Many times, we receive multiple applications for a single property. We submit all apps to the owner for their consideration. Check out the video tutorial on our site to help make your application stand out.

**NOTE:** The listing “Details” will inform you of the cost involved to sign a lease for each particular property. **ONLY** proceed if you are financially prepared to sign a lease within the next 24-72 hours. **Funds are due in FULL in the form of a cashier’s check at lease signing.**

Only completed applications will be accepted and presented to the property owners for their consideration. Make sure you have followed the checklist and have gathered all listed materials in order, before submitting.

**Incomplete applications will be returned to the applicant for completion.**

To sign a lease / secure a property, you must have lease signing funds in full, regardless of the lease start date.
One completed app per adult is required (even if married) — NO BLANK SPACES especially w/landlord contact info.
Intro letter about yourself — this can strengthen your app by giving the landlord a personal connection with you.
A clear color scanned ID per applicant (tip: take a photo with your smart phone and email it).
Proof of income for each adult. Please use the guide below. (This is key, we cannot go forward without it.)
A pet application (if applicable)
A photo of each pet (if applicable)
Get your screening fee ready but DO NOT pay it until you are asked to do so by the agent.

**NOTE: In general, blank spaces on an application give the WRONG impression. Please do not leave a single space/line empty. If something does not apply, write N/A.**

**RENTAL HISTORY:** List a minimum of 5 years of rental history. Provide correct information: call the numbers before submitting them. If you don't have the correct number, you might find it by driving by the property, calling a neighbor, old roommate or looking it up online. When spaces are left blank, the property owners may think you left a place on bad terms. Completed rental history makes you a stronger applicant.

**CREDITORS:** Show the average of your monthly debt (not living expenses). List the creditor's that hold the debts and include average monthly payment & city. Example: car loans, credit cards, school loans, etc.

**REFERENCES:** List a minimum of two people who are reachable. Each person must have their own references and they cannot be landlords or family members. Do not repeat references your housemates have listed.

**OCCUPANTS:** List all the people you plan to live with. If it's only you, write SELF — no blank spaces.

**SIGNATURE:** Please answer every question, sign & date. Only apply if you have a property in mind.

**PROOF OF INCOME:** Landlords look for a minimum of 3 times the amount of rent in household income.

Single Job / Salary:	New Positions (Less than 3 mo.):	Freelance / Commission / Multiple Sources:
If you have one source of income AND your pay stub, list the year to date, two CURRENT pay stubs are acceptable. Submit bank statements with savings reserves to strengthen your application.	Official signed offer letter. This must be on company letterhead, showing income, part or full-time, start date & signed by employer. Also include any current paystubs you have received thus far. For new employment, savings is very important. Include bank statements showing reserves/savings AND pay stubs from previous job.	If your income varies for ANY reason, provide a minimum of three (3) months of bank statements. To verify the income you stated on the application, we average the deposits over the amount of months you provide. If the deposits vary dramatically you may want to provide more than 3 statements to show the usual average deposit. You are welcome to provide additional months of statements.

When showing bank statements, screen shots are not acceptable. With your online banking you can access the PDF version of the statements and send us the page(s) required. The page(s) you send need to have 3 things: 1. Your name as the account holder. 2. Total deposits for the month. 3. Statement dates. \*\*\* To strengthen your application it ALWAYS helps to show a bank statement with reserves/savings. We do not need the entire bank statement — just the monthly summary page (which is usually the 1st, 2nd or last page).