

Rental Property Records

Address of property

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Purchase date

--

Purchase Amount

--

Less value of land

--

Depreciated amount

--

Depreciation expense

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Income

Jan	
Feb	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

Total

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Please note any tenant-paid expenses that reduced rental income

Improvements /Remodeling/Additions

Description	Date	Amount

Year

Expenses

Advertising

--

Cleaning

--

Insurance

--

Legal fees

--

Maintenance

--

Tax prep fee

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Management fees

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Mortgage Interest

--

Repairs

--

Supplies

--

Taxes

--

Utilities

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Other:

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Miles

****Note: Payments over \$600 in rental property expenses must be reported on a Form 1099MISC. Please collect name, address and tax ID number form any person or business you pay more than \$600 in a year. Use IRS Form W-9 from www.irs.gov/pub/irs-pdf/fw9.pdf .**

Name & Address	Tax ID number	Amount paid

1099MISC forms must be delivered by Jan 31. Call Carol to prepare your 1099MISC forms.