

**RAILTRACK**

**RT 3181/1**

*(Side 1)*

**RECORD OF ARRANGEMENTS FOR PROTECTION OF THE  
LINE FOR ENGINEERING WORK, OR FOR PROTECTION  
OF A HAND TROLLEY**

*(Form referred to in Rule Book Section T(ii))*

All applicable details must be completed by the Signaller and COSS (or PC where one is appointed)

**PART A DETAILS OF ARRANGEMENTS**

Time ..... Date .....

\* Details **have** been published in the Weekly Operating Notice WON No. Item .....

\* Details **have not** been published in the Weekly Operating Notice

COSS (or PC) ..... (Name) Speaking From ..... (Location)  
..... (Tel. No.) of ..... (employer) requests protection  
of the line(s) from

Signaller ..... (Name) at ..... Signalbox

Work will be taking place on the:-

..... line between ..... and.....(locations)

..... line between ..... and.....(locations)

..... line between ..... and.....(locations)

..... line between ..... and.....(locations)

*(A separate form must be used for recording the protection arrangements when the protection on each line will be taken and given up at different times)*

..... hours/minutes will be required to complete the work and  
work will be completed or suspended by ..... (time)

Protection procedure T(ii) - A D H T X will be used *(circle as appropriate)*  
Signaller to endorse entry showing the time Token issued to COSS (or PC)\*

† Signal(s) / Release(s) maintained at Danger / Normal	T-COD(s) placed on line(s)	Track Circuit occupied by T-COD <i>(to be completed by Signaller only)</i>

† *Signal protection not required*

Signal box ..... will close at ..... (time) and re-open at ..... (time)

\* *Delete as appropriate*

**PART B ARRANGEMENTS AT LEVEL CROSSINGS**

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*(Side 2)*

The arrangements at Level Crossings are:-

Location and Type	Method † of working	Arranged Time / date	Withdrawn Time / date

† **Following code to be entered**

N Normal working at crossing

A Attendant required throughout at AHB, CCTV or RC if affected by the work or movement of trolley

Q Attendant required part-time at AHB, CCTV or RC crossing if affected by the work or movement of trolley

E Road signals extinguished at ABCL or AOCL crossing if affected by the work

\* ..... supervising Level Crossing box at .....

will close at .....(time) and re-open at .....(time)

\* *Delete if not applicable*

**PART C PROTECTION OF A STABLED TRAIN(S) ON A PLATFORM LINE(S)**

\* 1. Train(s) are stabled on the ..... platform line(s) and protection has been provided on the train(s).

\* 2. Not applicable.

\* *Delete as appropriate*

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**PART D PROTECTION COMPLETED: AUTHORITY GIVEN (Side 3)**

The line(s) is blocked and all protection arrangements being in place, authority is given as follows:-

	1st Blockage	2nd Blockage	3rd Blockage	4th Blockage
Authority Number				
Signaller name and location				
Time / Date				
COSS/PC name and location				

**PART E DETAILS OF CHANGE OF COSS (or PC)**

Name and Employer of previous COSS (or PC)	Name and Employer of New COSS (or PC)	Contact Number	Time and Date

*On completion of work, this form must be submitted in accordance with the instructions issued locally by your employer*

**PART F PERMISSION TO SHARE PROTECTION**

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(Side 4)

The PC may permit a COSS of another group to rely upon these protection arrangements

The PC must obtain the assurance of each COSS of each other group as soon as the protection is no longer required and the portion of line is clear and safe for trains to proceed

**PERMISSION GIVEN**

to COSS ..... name  
at ..... location  
by PC ..... name  
at ..... time/date

**WORK COMPLETED/SUSPENDED\***

by COSS ..... name  
at ..... location  
to PC ..... name  
at ..... time/date

**PERMISSION GIVEN**

to COSS ..... name  
at ..... location  
by PC ..... name  
at ..... time/date

**WORK COMPLETED/SUSPENDED\***

by COSS ..... name  
at ..... location  
to PC ..... name  
at ..... time/date

**PERMISSION GIVEN**

to COSS ..... name  
at ..... location  
by PC ..... name  
at ..... time/date

**WORK COMPLETED/SUSPENDED\***

by COSS ..... name  
at ..... location  
to PC ..... name  
at ..... time/date

**PERMISSION GIVEN**

to COSS ..... name  
at ..... location  
by PC ..... name  
at ..... time/date

**WORK COMPLETED/SUSPENDED\***

by COSS ..... name  
at ..... location  
to PC ..... name  
at ..... time/date

\* Delete as appropriate

**PART G WORK COMPLETED / SUSPENDED, OR TROLLEY CLEAR OF LINE - LINE IS CLEAR AND SAFE FOR TRAINS TO PROCEED - T-COD(s) REMOVED**

	1st Blockage	2nd Blockage	3rd Blockage	4th Blockage
Authority Number				
Signaller name and location				
Time / Date Authority Number Cancelled				
COSS/PC name and location				
Protection on train stabled in platform line removed or left in position				

Entry to be endorsed showing time Token returned by COSS (or PC)