



SCHEDULE A-1

OSL Application for Revalidation Signing Authority (NEW)

Name	Last	First	M. Initial
Residential Address	Home phone Postal Code		
Your Business Address	Business Name (if applicable) & Address Business phone Postal Code		
Other Contact Information	Cell	Fax	Email
Current OSL approved Sites Addresses for Air Brake Course Instruction: (Please complete page 2 of this application) ** ALL SECTIONS MUST BE COMPLETED IN FULL **			

NUMBER of OSL ABE Instructor Certificate (S/A)	DATE of OSL ABE Certificate	NUMBER of OSL ABA Instructor Certificate (S/A)	DATE of OSL ABA Instructor Certificate
Driver License number		Class of Driver License	Number years Current class license held (consecutive)

Item	Certificate #	Dated	Where from
OSL – training qualifications: <ul style="list-style-type: none">Attach copy of OSL Techniques of Instruction certificate (or equivalency);Attach copy of OSL Air Brake Program certificate.
MTO Driver Certification requirements must be met: <ul style="list-style-type: none">Attach proof of a valid driver's license having a Z-endorsement for a minimum of three (3) years;Consent authorizing OSL to generate copy of an acceptable driving record as required by MTO DCP – copy of a current driver license abstract every six months. Signature:	Attach..... Attach..... Attach.....	
Other Qualifications (from most recent; submit verifiable copies of all certificates for completed educational courses):			
	Attach.....
	Attach.....
	Attach.....
	Attach.....
	Attach.....
	Attach.....
	Attach.....



Ontario Safety League
2595 Skymark Ave. Suite 212
Mississauga, Ontario, L4W 4L5
Phone (905) 625-0556 Fax (905) 625-0677
Email airbrakes@osl.org

SCHEDULE A-1
OSL Application for Revalidated Signing Authority

Current OSL approved Sites Addresses for Air Brake Course Instruction:

1 st location – effective date (approved by OSL):		
Business Address for delivery of Air Brake Course	Street	City Postal Code
Practical test site address	Same as above address: Or	
	Street	City Postal Code
Contact	Telephone	Fax Email

2 nd location – effective date (approved by OSL):		
Business Address for Delivery of Air Brake Course	Street	City Postal Code
Practical test site address	Same as above address: Or	
	Street	City Postal Code
Contact	Telephone	Fax Email

3 rd location – effective date (approved by OSL):		
Business Address for Delivery of Air Brake Course	Street	City Postal Code
Practical test site address	Same as above address: Or	
	Street	City Postal Code
Contact	Telephone	Fax Email

4 th location – effective date (approved by OSL):		
Business Address for Delivery of Air Brake Course	Street	City Postal Code
Practical test site address	Same as above address: Or	
	Street	City Postal Code
Contact	Telephone	Fax Email

I understand that I must inform the Ontario Safety League of any changes to the Approved Sites listed above immediately IN WRITING.

Signature:

REVISED JULY 1, 2012



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Do you consent to allow the OSL put your name and contact information (address, etc.) on its website to market you as an OSL Air Brake Instructor and Signing Authority in the Air Brake program?

No Yes If yes, in what region do you want to be associated with on the OSL website?

Greater GTA Golden Horseshoe Western Central Eastern Northern

Are you currently a Signing Authority for anyone else besides OSL? Yes No

If yes, please list names of Recognized Authorities:

- Since
- Since

MAINTAINING YOUR GOOD STANDING AS AN ACTIVE SIGNING AUTHORITY

1. You must remain in good standing with the OSL to continue offering the OSL Air Brake course as an ACTIVE OSL Signing Authority and be promoted on the OSL website.
2. OSL Signing Authorities are required to deliver the Air Brake Endorsement course to a minimum of 50 participants per year (*under review)
3. OSL Signing Authorities are required to deliver a minimum of one (1) Air Brake Endorsement course per calendar quarter (*under review).
4. You must consent to allow OSL to pull a Driver's Abstract every 6 months to confirm driving record is in good standing as required by the MTO Driver Certification program.
5. You must not accumulate six (6) or more demerit points on your Driver's License or let your Commercial Driver's License lapse. Any changes to the above must be notified immediately to the OSL writing. You must cease delivering the OSL Air Brake courses immediately.
6. You must keep all your participant records for a minimum period of 1 year from course completion date. These records must be kept in a secure environment and be available for inspection by the OSL at any time.
7. You must keep your financial account with OSL in good standing. Delay in payments due could affect your active status and impact on courses numbers being issued.
8. You must pay upfront the Air Brake program assessment fee of \$825 per year (or less \$100 disc) to maintain your active status.
9. You must surrender, upon written request from the OSL, all Air Brake Instructor materials including your laminated test papers, magnetic sign, identity card, and other Air Brake course related materials.
10. Selling OSL Air Brake certificates is considered fraud and is not allowed.
11. Providing test papers to participants or answers to MTO test papers is not acceptable and not allowed.
12. Submitting course results for processing certificates without the participant completing the Air Brake course requirements successfully is considered fraud and is not acceptable.
13. All OSL Signing Authorities instructing the Air Brake courses are required to conduct themselves in a professional manner at all times and observe laws of the applicable jurisdiction. In addition, when delivering an OSL Air Brake course, Signing Authorities must adhere to all existing MTO Driver Certification Program policies, all existing and new OSL policies and guidelines. The new guidelines effective July 1st will supersede previous OSL Air Brake program guidelines where applicable.
14. The OSL reserves the right to action any violation of the guidelines with the proposed sanctions (see attached Guideline Compliance Sanctions – Schedule C) but is not limited to the proposed penalties if further action is required to be undertaken by the Ontario Safety League.
15. The OSL reserves the right to revoke your OSL Signing Authority to deliver the Air Brake Endorsement course at any time. You will be notified in writing along with the MTO.

I, _____, have completed the Revalidation application and workshop and can confirm the information provided is accurate as of _____.

I confirm that I have read the new OSL Air Brake program guidelines and attached schedules. I also confirm I understand the new guidelines and sanctions identified for failure to adhere to the guidelines effective July 1st, 2012.

I agree to adhere to the MTO Driver Certification Guidelines and OSL Air Brake Program guidelines.

Signing Authority

Ontario Safety League

Signature: _____

Date: _____

Brian J. Patterson C.F.E.
Ontario Safety League President & CEO

REVISED JULY 1, 2012