New	York	State	Department of	Taxation	and	Finance
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New York State and Local Sales and Use Tax Return for Part-Quarterly Filers

Use this form to report transactions for the period January 1, 1999, through January 31, 1999, only.

Legal name DBA Street City, state, 2 Complete lat of this form of Business Tat	ZIP code beled form and mai on or before Febru x Information Cente	Pla I it in the enclo Jary 20, 199 er toll free 1 80	Business telep () CE Label F sed envelope to the a 9 . If you need the inst 0 972-1233, or call 1 8	pplicable PO box	m ST-809, call the		Ir If If If If If If If If If If If If If	change of Business formation your mailing address is income reviously notified us, enter your rectimation address next reprinted address. If your more warded to a paid preparer ave any other change (name nysical address or owner/of sponsible person information omplete Form DTF-95.1s, C <i>f Business Information for V</i> und in the ST-809 instruction form DTF-95, Change of Businormation. To request orm DTF-95, call the Busino formation Center (See telepumber listed to the left).	ot your to your iail is or you ie, ID#, fficer on) Change /endors ons, or isiness ess Tax
U.S. and Canada, call (518) 485-6800. Type of business Check here if you are reporting sales tax on this return for more than one business location If you checked this box and your identification number does not have a <i>C</i> suffix, attach a list of your locations.									
Summary	Summary of Tax Due — Complete Long Method or Short Method section below, not both (see instructions).								
	Summary of Business		Sales and Services nearest dollar)		le Sales and Servic to nearest dollar)	es	С	Purchases Subject to Us (to nearest dollar)	e Tax
	Activities	•	-	•	· · ·		•	·	
			instructions)						
Long		-	X (see instructions)				1c	-	
Long			b from 1a) chments required; see ii					•	
Method	b Advance par	vments <i>(includ</i>	ing PrompTax payment)	2k					
							2c		
	3 Sales and u	ise taxes due	(subtract line 2c from lin	ne 1c)			3	•	
			e instructions)				4 5	•	
	5 Amount du	e (add lines 3 a	and 4) Pay this an	10Unt			5	•	
	1a Comparable	auarter of the	e prior year (see instru	(ctions)* 12	ı •				
		-							
Chart		Net tax due (subtract line 1c from line 1b) 1					1d	•	
Short			ed)		•				
Method		- ·	ing PrompTax payment)		•				
Method							<u>2c</u> 3		
			(subtract line 2c from lin	,			3 4	•	
		e (add lines 3 a	e instructions) and 4) Pav this an				5	•	
							<u> </u>		<u> </u>
Attach check or money order payable to New York State Sales Tax. For office use only									
— Include on the check or money order your identification number, Form ST-809 and the									
period you are reporting.									
* Adjustments: Include on line 1a. Signature of vendor					Telephone number				
(See Short Method Adjustment on				()					
page 3 of the instructions.) Title Date									
Locality	Adjust	ment Signa	ature of preparer (if other	than vendor)	Telephone number				
,	\$	Cigric		andri vendorj	()				
		Prepa	arer's address		Date				

ST-809 (1/99)

1	1	99

Where to mail your return and attachments

All vendors, except those who participate in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, including those located outside New York State, mail your completed return and attachments to:

Vendors who participate in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, mail your completed return and attachments to: NYS SALES TAX PROCESSING GENERAL POST OFFICE PO BOX 1208 NEW YORK NY 10116-1208

NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT GENERAL POST OFFICE PO BOX 1209 NEW YORK NY 10116-1209

If you are using a private delivery service, address the return envelope to: The CHASE MANHATTAN BANK, NYS GOVERNMENT TAX PROCESSING, 12 CORPORATE WOODS BLVD., 4th FLOOR, ALBANY, NY 12211

For a listing of designated delivery services, see Technical Services Memorandum TSB-M-97(10)S.

Need Help?

Telephone Assistance is available from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday. For business tax information and forms, call the Business Tax Information Center at 1 800 972-1233. For general information, call toll free 1 800 225-5829. To order forms and publications, call toll free 1 800 462-8100. From areas outside the U.S. and outside Canada, call (518) 485-6800.

Fax-on-Demand Forms Ordering System - Most forms are available by fax 24 hours a day, 7 days a week. Call toll free from the U.S. and Canada 1 800 748-3676. You must use a Touch Tone phone to order by fax. A fax code is used to identify each form.

Internet Access - http://www.tax.state.ny.us

Access our website for forms, publications, and information.

Hotline for the Hearing and Speech Impaired - If you have access to a telecommunications device for the deaf (TDD), you can get answers to your New York State tax questions by calling toll free from the U.S. and Canada 1 800 634-2110. Assistance is available from 8:30 a.m. to 4:15 p.m. (eastern time), Monday through Friday. If you do not own a TDD, check with independent living centers or community action programs to find out where machines are available for public use.

Persons with Disabilities - In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call the information numbers listed above.

Mailing Address - If you need to write, address your letter to: NYS Tax Department, Taxpayer Assistance Bureau, W A Harriman Campus, Albany NY 12227.