

Webel

WEST BENGAL ELECTRONICS INDUSTRY DEVELOPMENT
CORPORATION LIMITED.

TENDER DOCUMENT

Construction of brick partition wall and other civil/allied works for module nos. 112-133 of SDF building, Block-EP, Sector-V, Salt Lake, Kolkata-700091

Price Rs.300.00

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WEST BENGAL ELECTRONICS INDUSTRY
DEVELOPMENT CORPORATION LIMITED

NIT No.: 07/Webel/SDF/42/2012-2013

dt. 24.12.2012

Sealed Tenders are invited from enlisted contractors for the following:

- Name of Work : Construction of brick partition wall and other civil/allied works for module nos. 112-133 of SDF building, Block-EP, Sector-V, Salt Lake, Kolkata-700091.
- Estimated Cost : Rs. 78,662.00
- Time allowed for completion : 15 (fifteen) days from the date of issue of Work Order.
- Cost of tender documents : Rs.300.00 (Rs. three hundred only) per tender document in the form of Demand Draft/Pay Order (non-refundable) in favour of WBEIDCL. **The same has to be submitted before opening of the Tender on scheduled date.**
- Eligibility of the Contractor** : Enlisted contractors under ID &M Dept. of WBEIDCL with **category 'A', Group 'A'**. For any query please dial 033-23576022.
- Last date and time of receipt of tenders : Up to 3.00 P.M on **04.01.2013**
- Address at which the tenders are to be submitted : West Bengal Electronics Industry Development Corporation Ltd. (Webel), ID & M Dept.
SDF Building, Ground Floor, Module No. 126
Salt Lake, Sector-V
Kolkata 700 091.
- Date and time of opening of tender : 3.45 P.M onwards on **04.01.2013**
- Place of opening tenders : At the above mentioned venue of tender submission.
- Defects Liability Period : 12 months from the date of virtual completion of work.

Validity of offer : For a period of 180 days from the date of opening of tender.

The full Tender Document will have to be downloaded and to be submitted in sealed cover superscribed with the name of the work along with the followings:

Forwarding letter, cost of Tender Document as mentioned above, the offered price with the full Tender Document duly filled in. No condition stipulated, other than unconditional general rebate, shall be accepted. **All pages of the Tender Document should have original signature with official seal of the tenderer.**

Tenders will be opened in presence of WBEIDCL officials for only those Tenderers who will submit cost of Tender Document as above.

In case the date of opening of tenders is declared as a holiday or opening not possible due to unavoidable circumstances, the tenders will be opened on the next working day at the same time or will be intimated by WEBEL.

The authority reserves the right to accept or to reject any or all part of this tender without assigning any reason what so ever.

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SUBMISSION OF BID.

A.i) Tender shall be submitted specifically as mentioned in NIT alongwith requisite documents in sealed envelope super scribed thereon name of the work.

ii) All pages of original Tender document and schedule of quantities should be signed with official seal.

B. Covering letter and other submissions should form part of the offer.

C. QUOTING OF RATE FOR PRICED ITEM OF WORK:

The tenderer is requested to go through all the terms and conditions meticulously specified hereinafter before quoting their specific rate. The tenderer is to quote his rate in figures as well as in words in any one of the following forms:

a) I / We agree to carry out the work mentioned in the Tender Documents AT PAR with the rates shown in the schedule of items probable quantities and rates.

b) I / We agree to carry out the work mentioned in the Tender Documents at% (..... percent) ABOVE the rates shown in the schedule of items with probable quantities and rates.

c) I / We agree to carry out the work mentioned in the Tender documents at% (..... Percent) BELOW the rates shown in the schedule of items with probable quantities and rates.

All the quoted rates must be written by hand of the person signing the tender and with same pen and ink. Erasing or over writing will not be allowed under any circumstances. However, correction, if any, will be allowed duty been signed and sealed property.

GENERAL TERMS & CONDITIONS

1. The work should be completed within 15 days from the date of issue of the Letter of Intent / Work Order.
2. Time is the essence of the contract. If the Contractor delay in the progress of work due to circumstances beyond their control, they shall have to apply in writing with proper justification for the delay to the Corporation for extension of time of completion within 3 (three) days of such occurrence but before expiry of stipulated date of completion. The Corporation on such application ,may grant the extension of time. If they think it justified after proper enquiries. However, the finding of the corporation will be final and has to be abided by the Contractor.
3. Any extra work of the items not included in the Schedule scope of work with Bill of quantities will be done on extra item basis and the rate of payment for those extra item/items, if any, will be finalized mutually of the basis of the following in order of preference.
 - a) Rate should be obtained from current PWD Schedule of Rates of presidency Circle.
 - b) Rates derived from similar items of work from PWD Schedule of Rates of presidency Circle.
 - c) Analysis of rates as per prevailing market rates of labour and materials. Necessary documents are to be furnished by the Contractor in support of their rates.
4. The Contractor shall be responsible for any injury that might occur to person/s and any damage that may cause towards any Company's property during the course of execution of the work and they will be liable to make good the same at their cost.
5. The work should be carried out as per PWD Specification and in accordance with the Indian Standard Code of Practice. The materials, which will be used in the work, should have prior approval of the Corporation.
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7. Income Tax deduction will be made at source as per laid down rules of Ministry of Finance.
8. The Contractor shall have to comply with the provisions of all Labour Rules ,Wages Act and 1948 Worker's Compensation Act, whichever is application.
9. The Contractor shall have to provide everything necessary for proper execution of the work including labour, tools & tackles and stores etc.
10. The rate quoted by the contractor shall be firm throughout the tenure of the contract and shall be inclusive of all taxes, octroi and other statutory payments and will not subject to any fluctuation due to any increase in any effect.
11. The payment of bill will be made on actual measurement basis against R/A bills and Final Bill. Bills may be paid with part rate against individual items. However, part rates have to be certified by ID & M Dept. of the Corporation.
12. 10% Security Deposit and 1% labour welfare cess would be deducted from the bill amount. The security deposit amount would be refunded back after maintaining 12 (twelve) months defect liability period from the satisfactory completion of the work. However, the Contractor can submit Bank Guarantee valued 10% of the job as security deposit in order to get relaxation from any deduction on account of security deposit from the bills.
13. The following materials would not be supplied by the Corporation like brick, cement sand, steel, Plaster of Paris, wood gals, lamination, paint, ceramic tiles, hardware fittings etc. including any other materials needed for execution of the job.

14. The Contractor shall make their own arrangement for storage space and godown for their materials, tools & tackles, Plant & Machinery etc.
15. The Contractor shall not, without the written consent and approval of the Corporation, Sublet any portion of the work.
16. The Contractor shall make their own arrangement for storage space and godown for their materials, tools & tackles, Plant & Machinery etc.
17. Rates of all items should be inclusive of supply of materials, labour charges hire charges of tools & tackles, scaffolding, plant & machinery any taxes and duties etc. In case of only labour involved items, supply of material will not be included.
18. Should the contractor fail to complete the job within the stipulated time as specified in the tender within one extension of time, if permitted, as per clause (10) of the contract will be terminated automatically on the ground of non-completion of work even within the extension of time as permitted in one time and no appeal will be accepted in this respect. The balance job, if any, to be carried out through any other agency at their cost and risk.
19. No other terms and conditions are acceptable from their end if not stipulated in the work order or accepted.

20. **IDLE LABOUR**

No claim for idle labour would be entertained under any circumstances.

21. **COMPLETION DRAWING**

Wherever applicable, the contractor shall have to submit with the final bill, detailed drawings showing the works completed in all respects. Such drawings shall consist of one original and four copies of the same as per instructions of the E.L.C. Unless such drawings are furnished and approved, payment for final bill will not be processed.