



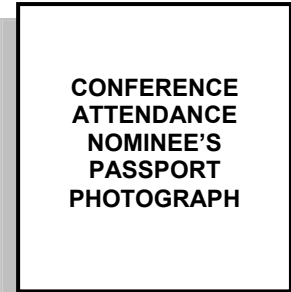
**TETFUND CONFERENCE ATTENDANCE
NOMINATION FORM**

(To be completed by Candidate and Beneficiary institution)

Batch No. of
Nomination:.....

YEAR OF INTERVENTION-----

- (i) Name of Candidate/Staff.....
- (ii) Gender Female Male
- (iii) Date of Birth:.....
- (iv) Institution (i.e. Duty Post/Beneficiary Institution)
- (v) Staff Category: Academic Staff Non Academic Staff
- (vi) Signature of Candidate/Staff



| S/N | DETAILS OF CANDIDATE'S/NOMINEE'S DATA/INSTITUTIONAL RECORDS | |
|-----|---|--|
| 1. | Department | |
| 2. | Qualifications with Dates | Degree(s) _____ _____ _____ Date Obtained: _____ _____ _____ |
| 3. | Dated of 1 st Appointment | |
| 4. | Duration of Entire Work Experience | |
| 5. | Number of Years spent in the Institution | |
| 6. | Conference to be Attended | Conference Details (a) Venue of Conference _____ (b) Date & Duration of Conference _____ (c) Conference Contacts Person/Anchor _____ (d) Conference Contacts: (E-mail & Phone No). _____ _____ |
| 7. | Conference Cost (Total): N..... | Cost Implication/Breakdown (Outline Cost items &specify Costs): (a) (b) (c) (d) (e) etc. |
| 8. | Nominee's Salary Bank Account Details | Bank Account Details (a) Bank Name Branch..... (b) Account Name..... (c) Account No..... (d) Sort Code..... |
| 9. | Other Remarks (if any) | |

Signature of Vice Chancellor/Rector/Provost (Including Stamp)

Signature & Name of Director Academic Planning/DVC (Academics)(Including Stamp)