

# **REQUEST FOR 1035 EXCHANGE OR QUALIFIED ACCOUNT TRANSFER/DIRECT ROLLOVER**

1. CURRENT PLAN INFORMATION	Qualified Retirement Plan Transfer	1035 Exchange
Current Financial Institution	Telephone Number	
Address of Company	City, State, Zip	
Name of Insured on Existing Policy (Please Print)		
Name of Policy Owner on Existing Policy	Policy Owner SS#	Policy Number
Name of Annuitant (if different from Policy Owner)		
	401(k)*	
1 11	401(k)*	<ul> <li>Other (specify)</li> <li>Traditional IRA 457</li> </ul>
*I acknowledge that the request from the 401(k) or 403(b) Plan.	e named Owner is in compliance with the terr	ns of the Employer's Section 401(a),
Employer Name	Signature and Title	of Authorized Employer Representative
2. QUALIFIED TRANSFER/DIRECT	ROLLOVER INSTRUCTIONS	
Distribute the proceeds:	iately 🛛 When indicated (within 30 days)	//
The amount requested and directed repres	ents a: 🔲 Full Transfer 🔲 Partial Transfer of	f\$
Apply the proceeds to contract number:		
year, you may not transfer or rollover re	a transfer from a qualified retirement plan accordured minimum distribution amounts. If nectoo either: (1) pay your required minimum distribution	essary, instruct your present trustee or
Policy Statement (if applicable): I have	e enclosed the contract/certificate. Ify that the existing contract/certificate has been	lost or destroyed.

### **3. SIGNATURES/ABSOLUTE ASSIGNMENT**

With respect to qualified transfer/rollovers, I have received, read and understand the Special Federal Income Tax Notice Regarding Plan Distribution (known as the 402(f) Notice).

I, the undersigned Owner/Trustee of the above-named policy/contract, request that you directly transfer the amount specified above to Western Reserve Life Assurance Co. of Ohio ("WRL"). If this is a 1035 Exchange, I hereby make a complete and absolute assignment and transfer to WRL all rights, title and interest in the above listed policy/contract in an exchange intended to qualify under Section 1035 of the Internal Revenue Code. Please do not withhold any amount for taxes.

It is my intention that this surrender and payment shall not constitute either actual or constructive receipt of income for federal income tax purposes, and, instead, would qualify as a transfer/rollover of qualified funds or 1035 Exchange Absolute Assignment. I request that my name not appear as a joint payee on the check nor shall any endorsement thereon be necessary for transfer or deposit. I request that the funds be made payable to Western Reserve Life Assurance Co. of Ohio for my benefit.

I understand that the Insurance Company may add information to this form which I have provided on other forms, including but not limited to the application or state replacement forms, to facilitate the transaction.

Policy Owner/Trustee Signature & Title Co-Owner/Trustee Signature & Title (if applicable) Date Date Irrevocable Beneficiary Signature (if applicable) Date Date Spouse (if community property state) 81600860 WRL 00134 09/08 page 1 of 2

# 4. ACCEPTANCE OF TRANSFER/ROLLOVER (to be completed by accepting company)

Please liquidate the above referenced policy/contract. WRL accepts this assignment/transfer and requests a full surrender of the above referenced policy/contract. Do not withhold taxes from the proceeds. Please make check payable to:

Western Reserve Life Assurance Co. of Ohio, FBO	New contract number	
Accepting Company Officer Signature	Title	Date

# INSTRUCTIONS - REQUEST FOR 1035 EXCHANGE OR QUALIFIED ACCOUNT TRANSFER/DIRECT ROLLOVER

# SECTION 1 CURRENT POLICY/ANNUITY/PLAN INFORMATION

Please print or type.

Indicate if the transfer is Qualified Retirement Plan Transfer or a 1035 Exchange. Provide the street mailing address where the transfer paperwork is to be mailed. Provide a valid phone number for the transferring company. List the type of plan the funds are coming from and transferring into.

## SECTION 2 QUALIFIED TRANSFER/DIRECT ROLLOVER INSTRUCTIONS

List if the transfer will be full or partial. If partial, provide approximate dollar amount to be transferred. Check if the original contract/certificate is lost or enclose with the transfer form.

### SECTION 3 SIGNATURES/ABSOLUTE ASSIGNMENT

Policy Owner(s) signatures. List if a Trust is Owner (if applicable) and date form. Provide spousal signature if community property state. Some companies may have different signature guarantee and/or special form requirements. Please check with the distributing company to verify any additional requirements.

#### SECTION 4 ACCEPTANCE OF TRANSFER/ROLLOVER

To be completed by accepting company. DO NOT write in this section.

# **OVERVIEW:**

- Be sure all areas on the transfer form are completed.
- Owner signature(s) is/are required on this form. If policy is owned by a Trust, provide the name and tax ID number on a Trust Certification Form. The name of a Trustee must also be listed next to the signature.
- Do not use this form for taxable transfers from Certificates of Deposit or Mutual Funds.
- The following items must be mailed to the accepting insurance company:
  - 1. This form, "Request For 1035 Exchange or Qualified Account Transfer/Direct Rollover"
  - 2. Old policy/contract if applicable (if lost, see Section 2)
  - 3. State replacement form (if required by state of residence)
- Forward original documents to Western Reserve Life Assurance Co. of Ohio for processing.

Attach a copy of the form to the check and mail to: Western Reserve Life Assurance Co. of Ohio

Annuity Department 4333 Edgewood Road NE Cedar Rapids, IA 52499 1-727-299-1800, x 6538