

[SELECTION APPLICATION FORM FOR SOCIAL WORK]

UNIVERSITY OF THE
FREE STATE
UNIVERSITEIT VAN DIE
VRYSTAAT
YUNIVESITHI YA
FREISTATA



UFS·UV

HUMANITIES
GEESTESWETENSAPPE
DEPARTEMENT MAATSKAPLIE WERK
DEPARTMENT SOCIAL WORK

GENERAL INFORMATION

PLEASE TAKE NOTE OF THE FOLLOWING IMPORTANT INFORMATION

1. APPLICATION FORM FOR ADMISSION TO THE UNIVERSITY (Form DV1A)

1.1 Please complete the DV1A form and attach all the necessary documents as requested.

1.2 The application form is also available on the website: <http://www.ufs.ac.za>

1.3 Pay the necessary application fee (**R215 for SA students**) and attach proof of payment.

2. APPLICATION FORM FOR SOCIAL WORK SELECTION

2.1 Complete the application form for the Department of Social Work in full. See pages 3 to 5 attached.

2.2 The application form is also available on the website: <http://www.ufs.ac.za>

2.3 Attach copies of the following documents:

- A certified National Senior Certificate (NSC).
- If you are still at school, the most recent progress report. Please ensure that the NSC level of achievement is indicated.
- Any other post-matric qualifications obtained (e.g. diplomas, certificates) as well as a full academic record.
- If you have studied at another institution, certified copies of your latest academic record and a certificate of good conduct from that institution.
- If you are a current student of the University of the Free State, your latest academic record and a certified copy of your matriculation certificate.
- International applicants must contact Support Services at: <http://supportservices.ufs.ac.za> OR niemannaja@ufs.ac.za. Alternatively you can phone Student Academic Services at +27 51 401 2345/3696/9863 (admissions), or follow the link: <http://kovsielife.ufs.ac.za>.
- If you need advice regarding recognition for prior learning, please contact the Centre for Teaching and Learning on 051 401 7357/7324 or follow the link <http://supportservices.ufs.ac.za> OR <http://kovsielife.ufs.ac.za> before commencing with your application for admission.

2.4 Pay the application fee for Social Work Selection of **R375** separately into the University account. Attach your proof of payment to this document.

The account details are as follows:

Branch: Absa Brandwag

Account number: 1570850071

Branch code: 630734

Reference: Social Work selection

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2.5 The closing date for applications is **31 JULY**.

3. SEND BOTH APPLICATION FORMS TO THE UNIVERSITY

3.1 Insert the completed application forms, proof of payment and additional documents as requested in ONE envelope and post it, using the following address:

**The Director: Student Academic Services: Applications
University of the Free State
P.O. Box 339
Bloemfontein
9300**

OR by hand:

**Room 159 D, George du Toit Administration Building
University of the Free State
Bloemfontein**

4. MINIMUM REQUIREMENTS FOR SOCIAL WORK SELECTION

4.1 Please take note that the minimum selection requirement for school-leavers is an admission point (AP) score of 30 points. (The table below may be used to determine your score.)

4.2 Your matriculation certificate should indicate that you qualify for admission to a Bachelor's degree.

4.3 You **also** need a minimum of **60%** (level 5) or higher in your preferred **language of tuition**.

Formula for calculating the AP score

NSC Level of Achievement	UFS – Admission point (AP)	Your Subjects	Your AP Score
7 (90% - 100%)	8		
7 (80% - 89%)	7		
6 (70% - 79%)	6		
5 (60% - 69%)	5		
4 (50% - 59%)	4		
3 (40% - 49%)	3		
2 (30% - 39%)	2		

How should you perform in your school subjects to obtain an AP score of 30?

Example:

An achievement level of at least 5 (60%) in 5 academic subjects is required.

An achievement level of at least 4 (50%) in 1 further academic subject is required.

An achievement level of 5 (60%) or higher in the subject, **Life Orientation**, is required to score a maximum of **1 point**.

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5. PLEASE NOTE THE FOLLOWING

- 5.1 Incomplete selection and application forms will **not** be considered.
- 5.2 If you do not receive any acknowledgement that the University of the Free State has received your selection form within four weeks, please contact Student Academic Services: Admissions at 051 401 9538.
- 5.3 Remember that acknowledgement of the received application does not mean that you have been selected for the programme in Social work.
- 5.4 It is expected from the applicant who has successfully passed the first phase of the selection process to undergo an academic literacy test as well as a psychometric test in Bloemfontein. Information regarding these tests will be communicated to applicants who have passed the first phase of selection.
- 5.5 All candidates will be notified by letter about the outcome of their applications.

6. CONTACT DETAILS FOR INQUIRIES

Department Social Work
University of the Free State
P.O. Box 339 (34)
Bloemfontein
9301
Tel: 051 401 2325
Fax: 051 401 3581
E-mail: socialworkselection@ufs.ac.za

Inquiries: Ms C. Janse van Rensburg

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STUDENT NUMBER:

PERSONAL DETAILS

1.1 SURNAME:

1.2 NAMES (In full):

1.3 FIRST NAME:

1.4 GENDER: Male () Female ()

1.5 CORRESPONDENCE ADDRESS:

.....
.....

..... (Postal code)

1.6 TELEPHONE NUMBER: (.....).....(Home)

TELEPHONE NUMBER: (.....).....(Cell)

1.7 HOME LANGUAGE:

1.8 LANGUAGE OF STUDY:.....

1.9 IDENTITY NUMBER:

2. PARTICULARS OF PARENT/GUARDIAN

2.1 TITLE, INITIALS AND SURNAME:

2.2 POSTAL ADDRESS:

.....
.....

.....(Postal code)

2.3 TELEPHONE NUMBER: (.....).....

3. PREVIOUS TRAINING/WORK SITUATION

3.1 Are you currently busy with an Extended Programme at the University of the Free State?

YES () **NO** () (If YES, attach results.)

3.2 Have you or are you currently busy studying in a mainstream programme at a University?

YES () **NO** () (If YES, attach results.)

For administrative purposes:

Application acknowledged []

Application complete [Y] [N]

Incomplete – SMS []

Further selection [Y] [N]

Date of testing []

Selected for the programme? [Y] [N]

Final letter []

AP SCORE:

LANGUAGE:

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3.3 If you have not entered any post-school studies, clearly state what situations you were engaged in (year by year) and substantiate this by attaching evidence:

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4. DO YOU HAVE A VALID DRIVER'S LICENCE? YES () NO ()

5. HAVE YOU EVER BEEN FOUND GUILTY OF ANY CRIMINAL TRANSGRESSION?
YES () NO () If **YES**, an explanatory document should accompany your application.

6. HOW DO YOU PLAN TO PAY FOR YOUR STUDIES?

I/my family will pay	
I am going to apply for a bursary	
I am going to apply for a study loan	

7. PERSONAL STATEMENT

7.1 Are there any circumstances you wish to mention that will help the selection committee in their consideration of your application? (Any attached testimonial can be used for your benefit).

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7.2 Are there any aspects related to your physical or mental health condition that you wish to bring to the attention of the selection committee?

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7.3 I understand that my selection for this programme is dependent upon the minimum academic requirements as stipulated by the Department of Social Work and that my selection could be revoked if I do not meet the minimum requirements. I shall also send my final Matriculation Certificate to the Department of Social work as soon as it becomes available (see fax number and/or address on page 3).

7.4 I understand that final admission into this programme is subject to the admission requirements of the University of the Free State as well as the results of the selection tests.

7.5 I understand that selection is subject to the full completion of the application forms and the inclusion of all necessary documents. I have paid the necessary application fees to the University of the Free State.

7.6 I declare that the above information is correct, that I have carefully studied the general information and that, should I be accepted for the course, I shall adhere to the Departmental Rules.

7.7 I unconditionally accept the results of the selection.

Signed at On theday of20....

.....

Signature of applicant