

TOWER INSUFFICIENT EVIDENCE OF OWNERSHIP CHECK SHEET

The following information must be completed and submitted to the Division of Motor Vehicles (DMV) for all vehicles that you are requesting a Utah title or dismantling permit. **All documents must be original & have original signatures, preferably in blue ink. Place the documents in the order that we have listed below.**

You will be notified when a bond is required once we have determined the vehicles value is over \$1000 and/or if any of the documentation is incomplete (includes a dismantling permit). If the vehicles value is determined to be over \$1000, we will need a repair estimate from a certified mechanic or insurance company verifying that the cost to repair the vehicle exceeds value. **It is the requestor's responsibility to prove to the DMV that the vehicle is valued at less than a \$1000.**

- **TC-656, Application for Utah Title:** Title fee is \$6 – Dismantling Permit is \$0.
- **TC-569A, Ownership Statement, must contain the following information:**
 - a) A complete recital of facts explaining the absence of a negotiable title or current registration for non-title states;
 - b) How the vehicle was obtained and from whom;
 - c) A statement indicating any outstanding liens or encumbrances on the vehicle (if known);
 - d) A statement indicating where (if known) the vehicle was last titled or registered;
 - e) A **DETAILED DESCRIPTION OF THE CONDITION OF THE VEHICLE;**
 - f) When tow was requested by law enforcement due to being in an accident, list which law enforcement agency requested tow; and,
 - g) Any other information pertinent to the acquisition and/or possession of the vehicle along with condition of vehicle.
- **Tow Ticket:** Include all vehicle and towing information along with individual's signature requesting tow.
- **Permission to Tow Contract/Letter required** or a copy of the contract or signed authorization from the property owner is required when the vehicle is removed from private property.
- **Printed digital photos of all sides of the vehicle that clearly show the condition of the vehicle – inside and out.** Example: If the engine is missing, interior has been severely damaged, missing parts, flat tires, and/or windows broken/cracked; pictures are required to verify the claim. If you do not have digital photos, developed photos or clear photocopies will suffice. Application will be rejected if we cannot determine value of vehicle when minimal pictures are submitted.
- **Copy of letter sent to registered owner and lien holder, if applicable.** Include copy of TLRIS or 'out of state' state search information.
- **Original returned unopened certified mail or returned original certified mail card with signatures and USPS receipt.** *Documents will not be accepted if the 30-day certified letter date has not expired and the certified mail card was signed for. When return mail has been received with a new address, certified letters will need to be sent to the new address unless the Post Office has already attempted to forward mail.*
- **VIN Inspection** (Not needed when there is a Utah record): VIN Inspection can be completed at any Motor Vehicle Branch Office, Certified Safety/Emission Station Inspector or by a Utah Law Enforcement Officer.

☞ ***The Division of Motor Vehicles will check to see if the vehicle has been reported stolen. If the vehicle has been reported stolen, the Motor Vehicle Enforcement Division will be contacted immediately.***

PLEASE MAKE COPIES OF DOCUMENTS PRIOR TO SUBMITTING TO:
DMV/SPECIAL SERVICES, 210 N 1950 W, SLC, UT 84134



Change of ownership Change of lienholder Corrected title Salvage title Dismantling permit

Section 1 - New Owner Information

Relationship to co-owner: And Or

Primary owner's name (last, first, middle initial, or business name)		Co-owner's name (if at different street address, check here <input type="checkbox"/> and list on back)	
Street address (primary owner)	City	State	ZIP code
Mailing address, if different from Street Address (primary owner)	City	State	ZIP code

Section 2 - New Lessee Information

Relationship to co-lessee: And Or

Lessee's name (last, first, middle initial, or business name)		Co-lessee's name (if at different street address, check here <input type="checkbox"/> and list on back)	
Street address (primary lessee)	City	State	ZIP code
Mailing address, if different from street address (primary lessee)	City	State	ZIP code

Section 3 - Vehicle Information (Missing or incorrect information may result in a rejected application)

<input type="checkbox"/> Passenger, light truck, van, or utility <input type="checkbox"/> Heavy truck (registered weight _____) <input type="checkbox"/> Trailer (length: ft _____ in _____) <input type="checkbox"/> Street motorcycle (CC _____ HP _____) <input type="checkbox"/> Off-highway vehicle (check one: <input type="checkbox"/> ATV <input type="checkbox"/> Motorcycle) <input type="checkbox"/> Small motor vehicles (CC _____ HP _____) <input type="checkbox"/> Motor home (length: ft _____ in _____) <input type="checkbox"/> Personal watercraft (length: ft _____ in _____) <input type="checkbox"/> Watercraft (length: ft _____ in _____) <input type="checkbox"/> Outboard motor (HP _____) <input type="checkbox"/> Street-legal ATV <input type="checkbox"/> Low-speed vehicle <input type="checkbox"/> Snowmobile <input type="checkbox"/> Manufactured housing	Year	Make	Model	Farm use? (Y/N)	
	Vehicle/Hull Identification Number (VIN/HIN)			Cylinders	Fuel type
	Color	MSRP \$	Fleet number	Unit number	
	Body type (trailers)	Hull material type (watercraft)		If branded title, brand type	

Odometer Disclosure

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Enter odometer reading (no tenths)

I certify that the odometer reading: (check one)

Reflects actual mileage for this vehicle

Reflects the mileage in excess of the odometer's mechanical limits

Is not the actual mileage. **Warning - Odometer Discrepancy**

Section 4 - Registration Information

Contribute \$2 to: ATV-Off Highway Fund Friends For Sight Organ Donation Support

License Plate Type - Life Elevated Arches plates will be issued unless otherwise indicated. For a new personalized plate, complete TC-817. Additional fees will apply.

Title only Life Elevated Arches Life Elevated Skier Transfer: _____ Other: _____

Situs/physical address of vehicle/vessel, if different from street address above		City	State	ZIP code
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Section 5 - Lien Holder Information

Lien holder's name

Mailing address	City	State	ZIP code
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Section 6 - Purchase Information

Purchase date	Purchase price \$	Sales tax ID number (if leased)	Previous state of title	Previous title number
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Section 7 - Owner(s) Signature

I declare that I am the owner of the vehicle/vessel described on this application and that all the above information is accurate and true. I certify that I will maintain in effect owner's or operator's security (insurance) for this vehicle/vessel as required by law in order to operate this vehicle/vessel on a highway, quasi-public road, parking area, or waterway within this state.

Owner's signature	Date	Co-owner's signature	Date
X		X	



Ownership Statement

Owner Information				Address Information			
Primary Owner's Name (Last, First, Middle Initial)				Street Address			
Secondary Owner's Name (Last, First, Middle Initial)				City		State	ZIP Code
Business Name		FEIN		P.O. Box			
Fleet Number		Unit Number		City		State	ZIP Code
VIN/HIN		Year	Make		Model		
State last registered		License number			Utah Certificate of Title number		

Odometer Disclosure - Required

Enter mileage, no tenths

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- Reflects the actual mileage for this vehicle
- Reflects the amount of mileage in excess of the odometer mechanical limits
- Is not the actual mileage for this vehicle **Warning - Odometer discrepancy**

Name of applicant		Date of vehicle possession
Address (include city, state, and ZIP Code)		

Value of Vehicle

(If the fair market value of the vehicle exceeds \$1,000, a surety bond may be required, not to exceed twice the fair market value of the vehicle.)

\$ _____

Facts and Indemnification Agreement

Name or company from whom the vehicle was acquired _____

Address (include city, state, and ZIP Code) _____

Explain why outstanding certificate of title was not obtained or why the attached title is not negotiable. Explain in detail how and why you acquired the vehicle, who was involved, when did you acquire the vehicle, working condition of the vehicle, etc.

Warning, Fraudulent application and falsification of documents is a felony under Utah Law.

Under penalties of perjury, I declare that to the best of my knowledge and belief, this statement is true, correct, and complete. I further state that to the best of my knowledge, the vehicle is free and clear of any liens, encumbrances, lawful claims, demands of any person, and is not involved in any existing or pending litigation. I agree to indemnify the Utah State Tax Commission and all persons acting under direction of the Commission, from any and all liability and shall defend all litigation that may arise as a result of the issuance of a certificate of title in my name.

Signature of applicant _____ Date _____

NCIC Check Performed

Yes No TX ID _____ Date _____



Utah State Tax Commission
GET FORMS ONLINE - TAX.UTAH.GOV
Certificate Of Inspection

TC-661
Rev. 8/06

Division of Motor Vehicles · 210 North 1950 West · Salt Lake City, Utah 84134 · (801) 297-7780 or 1 800 DMV-UTAH (TDD 297-2020)

Units registered in the State of Utah for the first time (except new units sold by licensed and bonded Utah dealers) must be inspected by a MV Customer Service employee, designated contractor, Utah peace officer, licensed dealer or a certified safety inspector (mechanic). The signature in section 4 verifies that the officer or agent has physically inspected the identification number (VIN/HIN) as it appears on the unit.
Inspection by out-of-state peace officers and authorized agents of other state motor vehicle agencies will be accepted.

Any Alteration or Erasure Will Void This Document.

1. Customer Information

Name (print last, first, middle)

Address (street, city, state, zip)

2. Vehicle Information

VIN/Serial number

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
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VIN location

- Visible through windshield
 Body-right
 Trunk
 On engine
 Body-left (driver side)
 Engine compartment
 Frame
 Other: _____

Plate number

State of issue

Year	Make	Model	Body style	Cylinders
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Check the box that applies

- Gas
 Diesel
 Propane
 Other _____

3. Boat Information

Hull identification number

1	2	3	4	5	6	7	8	9	10	11	12						
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Year	Make	Model
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Length

Feet: Inches:

Hull material

- Glass or fiberglass
 Wood
 Steel
 Aluminum
 Rubber
 Plastic

Propulsion type

- Inboard (ex. I/O & Jet)
 Jetdrive
 Outboard
 Outboard outdrive
 Airboat
 Sailboat

Single/Twin

Total horse power

Fuel

4. Certification

Only a MV Examiner, designated contractor, Utah peace officer, licensed dealer or a certified safety inspector (mechanic) may sign below verifying that the officer or agent has physically inspected the identification number (VIN/HIN) as it appears on the unit.

Inspection by out-of-state peace officers and authorized agents of other state motor vehicle offices will be accepted. This is to certify that I have personally inspected the unit described above and find the description to be correct.

Signature of officer or agent

Date

X

Department, dealer or station name

Badge, dealer or safety inspection no.

Address

5. Law Enforcement Only

NCIC check performed <input type="checkbox"/>	Signature of officer X	Badge number	Date
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