

# *Life Community Church* *Wedding Contract*

Bride's Name: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_

Bride's Parents Names: \_\_\_\_\_

Groom's Name: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_

Groom's Parents Names: \_\_\_\_\_

Person to be contacted if needed (i.e. wedding planner, mother of the bride):

\_\_\_\_\_

Address and to whom the deposit should be mailed back to:

\_\_\_\_\_

Requested Wedding Date and Time: \_\_\_\_\_

Rehearsal Date and Time: \_\_\_\_\_

Expected guest number: \_\_\_\_\_

Person in charge of clean-up (Name & Number):

\_\_\_\_\_

\_\_\_\_\_

Premarital Counseling Dates and Time:

Session One: \_\_\_\_\_

Session Two: \_\_\_\_\_

Session Three: \_\_\_\_\_

Session Four: \_\_\_\_\_

Fee for Premarital Counseling:

Amount: \_\_\_\_\_

Due: \_\_\_\_\_

\$200 Refundable deposit due now to reserve the building. ALL remaining Fees are due ONE month before the wedding date.

Amount: \_\_\_\_\_

Due: \_\_\_\_\_

We have read and understood the policies and guidelines of Life Community Church and agree to abide by them. We understand that if we do not follow them, we may not get back our \$200 deposit.

Bride's Signature: \_\_\_\_\_

Groom's Signature: \_\_\_\_\_

## *The Services You Have Reserved:*

Please indicate which of the following services you will be using:

- Will Randy Huett be conducting the ceremony: Yes or No
  - If no, who are you using: \_\_\_\_\_
  - Denomination: \_\_\_\_\_
- Premarital Counseling: Yes or No
  - Mandatory if Pastor Randy Huett is conducting the ceremony
- Will you be needing a sound man? This is required if you do not hire a DJ that brings ALL their own sound equipment. \$150 fee. Yes or No
- Will you be having your rehearsal DINNER here? \$100 fee. Yes or No
- Please circle the areas you would like to reserve for the wedding (some fees may apply, see fee schedule below).

Sanctuary

Reception Area

Kitchen Area

# *Life Community Church Wedding Fees*

## **Building Deposit**

**\$200**

A check for \$200 is due to hold your wedding date. This is a **REFUNDABLE DEPOSIT**. After your wedding ceremony, a check will be mailed to you if everything is found fine and in working order after your wedding. If the contract is followed, you will get your \$200 back. Here are reasons you would not get your deposit back: scratched floor from dragging items such as chairs, dirty kitchen, ovens, etc. Borrowing items that weren't rented to you like table clothes, sound equipment, additional rooms. This \$200 is an additional cost and doesn't go towards your final rental cost, but you will receive a \$200 check back after the wedding if the policies and guidelines outlined are followed.

## **Pastor of Life Community Church**

**\$150**

This includes the four premarital counseling sessions, the rehearsal dinner and ceremony. If you are just using the pastor and not Life Community Church, and excess traveling is required to the rehearsal and to the ceremony, an additional \$50 is required.

## **Sanctuary Rental**

**\$500**

Dressing rooms for both the Bride and Groom are included.

## **Reception Area Rental**

**\$350**

This would include, the foyer, the coffee shop area, and one large adult classroom. Would include sanctuary if you already rented sanctuary.

## **Kitchen Rental**

**\$300**

This includes about 200 red chairs and an assortment of tables listed above.

## **Sound Technician**

**\$150**

Sound man is required if you are not hiring a DJ who are bringing their own equipment. You are not allowed to use any of LCC's sound or media equipment without renting a sound man.

## **Rehearsal Dinner Kitchen Rental**

**\$100**

This would include rental of the kitchen, the coffee shop area, the foyer and one large adult classroom with tables and chairs.

## **Member Rental Fee**

**\$200**

If you have have taken the Discover Life membership class, than renting the building for a large event, wedding, or anniversary party is only \$200 for building rental. You will still need to have a \$200 deposit, that is refundable, and a sound technician fee, if one is needed.

If you are interested in hiring someone to clean up after the wedding and reception, please contact Tina Huett at [tina@lifecommunitychurch.com](mailto:tina@lifecommunitychurch.com) for a price quote. Email date and time of wedding, extent of decorations, food and guest number.

Please mail these forms or drop them off at Life Community Church, 425 E. Highway 80 Sunnyvale, Texas 75182 or fax it to 972.226.4949.