

# WESLEY JUNIOR COLLEGE

## APPLICATION FORM

(PLEASE PRINT CLEARLY)

### PERSONAL DATA

Name: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
No. Street City/Town District

Email Address: \_\_\_\_\_

Telephone Number: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Birth Date: \_\_\_/\_\_\_/\_\_\_ Country of Birth \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_  
M D Y

Citizenship: Belizean National \_\_\_\_\_ Permanent Resident \_\_\_\_\_ Other (specify \_\_\_\_\_)

Religion: Methodist \_\_\_\_\_ Anglican \_\_\_\_\_ Catholic \_\_\_\_\_ Evangelical \_\_\_\_\_ Other (specify \_\_\_\_\_)

Marital Status: Single \_\_\_\_\_ Married \_\_\_\_\_ Common Law \_\_\_\_\_ Divorced \_\_\_\_\_ Separated \_\_\_\_\_

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_ Years Employed: \_\_\_\_\_

### In Case of Emergency

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
No. Street City/Town District

Telephone Number: \_\_\_\_\_ (Hm) \_\_\_\_\_ (Wk) \_\_\_\_\_ (Cell)

### FOR OFFICE USE ONLY

Transcript received \_\_\_Y \_\_\_N

Application completed \_\_\_Y \_\_\_N

2 Recommendation forms received \_\_\_Y \_\_\_N

Date application received \_\_\_\_\_

Transfer student: \_\_\_Y \_\_\_N

Accepted into: \_\_\_\_\_ Date of Admission \_\_\_\_\_

**PROGRAM OF STUDY**

Kindly indicate the program of study you are applying for, using 1, 2, and 3 to denote order of preference.

- 1. ASSOCIATE DEGREE IN BUSINESS STUDIES \_\_\_\_\_
- 2. ASSOCIATE DEGREE IN PARALEGAL STUDIES \_\_\_\_\_
- 3. ASSOCIATE DEGREE IN SOCIAL SCIENCES \_\_\_\_\_  
(History, Economics)
- 4. ASSOCIATE DEGREE IN INFORMATION TECHNOLOGY \_\_\_\_\_
- 5. ASSOCIATE DEGREE IN GENERAL STUDIES WITH HISTORY MAJOR \_\_\_\_\_
- 6. ASSOCIATE DEGREE IN GENERAL STUDIES WITHOUT MAJOR \_\_\_\_\_
- 7. CONTINUING EDUCATION CERTIFICATE PROGRAM (1 year) \_\_\_\_\_
- 8. CERTIFICATE IN COMPUTER REPAIRS AND MAINTENANCE (1 year) \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

High School/s attended	Years attended	Graduation date
_____	_____	_____
_____	_____	_____

List the subjects you plan to take or grades obtained in the Caribbean Secondary Education Certificate (CSEC) Exams sponsored by the Caribbean Examinations Council (CXC):

Year	Subject	Proficiency	Grade	Year	Subject	Proficiency	Grade

Indicate the date when you took the ATLIB Exams and the grade obtained if available.

Date: \_\_\_\_\_ English: \_\_\_\_\_ Math: \_\_\_\_\_

Have you ever been involved in major trouble at your school or with the police? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please give details: \_\_\_\_\_

**CONSENT**

I confirm that all the information provided in my application is factual and accurate. I acknowledge that my admission and registration may be cancelled if this information is found to be false. I agree to abide by the regulations and policies of Wesley Junior College.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date



## RECOMMENDATION FORM

**Instructions:** Each applicant should complete Section 1 and submit one form to their school principal/employer and the other to a teacher/trustworthy referee. All references are to be submitted to the Academic Dean, Wesley Junior College, P.O. Box 543, Belize City, Belize..

### SECTION 1 (to be completed by the applicant)

Name: \_\_\_\_\_ Tel Contact: \_\_\_\_\_

Address: \_\_\_\_\_  
                    Number                    Street                    City/Town                    District

High School/Employer: \_\_\_\_\_ Referee's name: \_\_\_\_\_

### SECTION 11 (to be completed by the Principal/Teacher/Employer/Referee)

11. Check the column to correspond with your rating of the applicant using the following scale:

1. Exceptional      2. Very Good      3. Average      4. Below Average      5. Poor

CATEGORY	1	2	3	4	5
Comprehension skills					
Ability to speak Standard English					
Ability to write Standard English					
Dedication toward school work					
Commitment to self-improvement					
Record of conduct/self-discipline					

Based on the academic ability and personal character of the applicant,

- I enthusiastically recommend                       I strongly recommend  
 I recommend     I recommend without enthusiasm  
 I do not recommend

this applicant for admission to Wesley Junior College.

\_\_\_\_\_  
Signature of Referee

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

**PROGRAMS OFFERED AT WESLEY JUNIOR COLLEGE**  
**ASSOCIATE DEGREE PROGRAMS**

**1. BUSINESS STUDIES**

An opportunity is given in this program for students to acquire an overview of the underlying principles for establishment of a successful business and the skills needed for the management and financial operation of a company. The program also includes the practical experience of setting up and running a small business.

**2. GENERAL STUDIES WITHOUT MAJOR**

This program provides a broad range of subjects to give students a foundation for further study in the arts, social sciences, sciences or business. Students will be afforded the opportunity to gain knowledge from a combination of disciplines to facilitate specialization at a later time. The courses offered in this program include Law, Environmental Science, and Small Business Management.

**3. GENERAL STUDIES WITH MAJOR**

This program acquaints students with the same broad range of subjects, and in addition, gives them the option to choose **one area of specialization** from any of the following subjects: Accounting, History and other program offerings.

**4. INFORMATION TECHNOLOGY**

Information systems have become an essential part of the daily functions of any institution or company. This program will equip students to face the challenge of working with computers and developing computer applications for managing information. This program includes courses in Programming, Networking, and Computer Repairs and Maintenance.

**5. PARALEGAL STUDIES**

The program includes courses in Criminal law, family law, Legal Research and Law office Management. The program of studies also includes a period of Work Experience in Law Offices or the court.

**6. SOCIAL SCIENCES**

In the Social Sciences, students will have a choice of pursuing a two-year course in two of the following options: Geography, History, and Economics. Students opting for the Social Science majors must have pursued a course at the CXC level in the subject area of choice.

**ONE YEAR CERTIFICATE PROGRAMS**

**1. CONTINUING EDUCATION**

Wesley Junior College provides a one-year certificate program in which students can take a range of enrichment courses that may be needed for on-the-job mobility, that help them to meet entry requirements to Associate Programs or may just be sought for personal development.

These courses are:

English Language, Mathematics and Computer Studies.

Students will also complete courses in Study Skills and Person Management.

**2. COMPUTER REPAIRS AND MAINTENANCE.**

This course will include the following:

- a. Assembling the computer system
- b. Installation of computer components, programs and software
- c. Networking, maintenance and troubleshooting.

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Based on the academic ability and personal character of the applicant,

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 I recommend     I recommend without enthusiasm  
 I do not recommend

                    this applicant for admission to Wesley Junior College.

\_\_\_\_\_  
Signature of Referee

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date



## APPLICATION FOR ADMISSION WESLEY JUNIOR COLLEGE

34 YARBOROUGH ROAD, BELIZE CITY, BELIZE

Tel: 227-0333, 227-6302; Fax: 227-0333; Email: [wesleyjuniorcollege@yahoo.com](mailto:wesleyjuniorcollege@yahoo.com)

### CANDIDATES APPLYING FOR ADMISSION ARE REQUIRED TO DO THE FOLLOWING:

1. Complete the application form by printing or typing the information clearly.
2. Obtain a copy of a transcript of grades from all secondary schools attended. These must be presented in a sealed envelope with the official stamp of the school.
3. Sit the ATLIB entrance examinations.
4. All high school students must submit two recommendations, one from a teacher who taught the major subject selected for study, and one from the principal of their school.
5. Applicants who have been out of formal education for more than two years must submit one recommendation from a past teacher and one from their present employer (if employed).
6. Applicants must write a brief essay on why they wish to attend Wesley Junior College.
7. Students wishing to apply for entry in the January 2012 semester must return the completed application form with an application fee of \$30.00 by March 30, 2012; Late applications will carry an additional fee of \$10.00.

All application information should be sent to:

Dean

Wesley Junior College

P.O Box 543

Belize City, Belize

### ADMISSION REQUIREMENTS

A decision regarding acceptance will be mailed to all applicants. **Applicants to the Associates Degree programs will be admitted on the basis of their high school grades (pending acquisition of a high school diploma), ATLIB exam scores, CXC courses in English Language and Mathematics, personal statement and letters of recommendation.**

Applicants to the Continuing Education programs will be admitted on the basis of their high school grades, personal statement and letters of recommendation.