* **ALL QUESTIONS MUST BE ANSWERED ON THIS APPLICATION AND ATTACHMENTS.**
* **ALL YES/NO OPTIONS MUST BE CIRCLED. IF A QUESTION DOES NOT APPLY PUT N/A IN THE BLANK.**
* ***PLEASE COMPLETE ONE RENTAL APPLICATION PER ADULT HOUSEHOLD MEMBER.***

**Please contact the property management office if you need help understanding this document**

* Contacte por favor la oficina de gestión si usted necesita ayuda a comprender este documento. (Spanish)
* Por favor contate o escritório de gerência se deve ajudar entendimento este documento. (Portugese)
* Si vous avez besoin d'aide à la compréhension de ce document, veuillez communiquer avec le Bureau de gestion. (French)
* Souple kontakte Biwo jesyon a si w bezwen èd pou konprann dokiman sa a. (Haitian Creole)
* Xin liên lạc với văn phòng điều hành nếu bạn cần giúp đỡ sự hiểu biết tài liệu này. (Vietnamese)
* Пожалуйста свяжитесь с офисом управления, если Вам нужна помощь в понимании этого документа. (Russian)
* Bitte kontaktieren Sie das Leitungsbüro, wenn Sie helfen müssen, dieses Dokument zu verstehen. (German)
* 請聯絡管理辦公室，如果你需要幫助理解這份文件。(Chinese)
* もしこの文書を理解しているための助けを必要としていれば、経営オフィスと連絡を取ってください。(Japanese)

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| **APPLICANT FULL LEGAL NAME (Last, First, Middle Initial)** |  PHONE NUMBER | ALT PHONE NUMBER |  E-MAIL ADDRESS |
| STREET ADDRESS CITY | STATE ZIP |
| MAILING ADDRESS, IF DIFFERENT CITY | STATE ZIP |
| RENT □ OWN □ | Rent per month or Mortgage Balance |  DATES OF RESIDENCY | REASON FOR MOVING |  |
| CURRENT LANDLORD NAME |  CURRENT LANDLORD PHONE # | CURRENT LANDLORD ADDRESS, CITY, STATE, ZIP |
|  HAVE YOU PROVIDED THIS LANDLORD NOTICE THAT YOU WILL BE MOVING? YES NO NA | DO YOU CURRENTLY HAVE ANY OUTSTANDING OVERDUE BALANCES OWED TO THIS LANDLORD? YES NO IF YES, PLEASE EXPLAIN |
| **WHAT IS YOUR RELATIONSHIP TO THE HEAD OF THE HOUSEHOLD?**  □ HEAD OF HOUSEHOLD □ CO-HEAD/SPOUSE □ CHILD □ OTHER ADULT □ FOSTER ADULT/CHILD □ NONE OF THE ABOVE □ LIVE-IN AIDE (LIVE-IN AIDS COMPLETE A DIFFERENT APPLICATION AND MUST BE APPROVED BEFORE MOVE-IN)  |

**COMPLETE FOR ALL PERSONS EXPECTED TO RESIDE IN THE UNIT: PRINT FULL LEGAL NAME. Use additional pages if necessary**

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| **HEAD OF HOUSEHOLD (Last, First, Middle Initial)** | RELATION TO HEAD | SOCIAL SECURITY NUMBER | IS MEMBER A STUDENT?YES NO | GENDER(optional) | BIRTHDATE |
|  PREVIOUS NAMES, ALIASES OR NICKNAMES USED |
|

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| **MARK ALL U.S. STATES THIS MEMBER HAS LIVED AT ANY TIME (INCLUDING BIRTH) – INFORMATION IS MANDATORY AND MUST BE ACCURATE** |
| □ Alabama | □ Alaska | □ Arizona | □ Arkansas | □ California | □ Colorado | □ Connecticut  |
| □ Delaware | □ Florida | □ Georgia | □ Hawaii | □ Idaho | □ Illinois | □ Indiana |
| □ Iowa | □ Kansas | □ Kentucky | □ Louisiana | □ Maine | □ Maryland | □ Massachusetts |
| □ Michigan | □ Minnesota | □ Mississippi | □ Missouri | □ Montana | □ Nebraska | □ Nevada |
| □ New Hampshire | □ New Jersey | □ New Mexico | □ New York | □ North Carolina | □ North Dakota | □ Ohio |
| □ Oklahoma | □ Oregon | □ Pennsylvania | □ Rhode Island | □ Ohio | □ South Carolina | □ South Dakota |
| □ Tennessee | □ Texas | □ Utah | □ Vermont | □ Virginia | □ Washington State | □ Washington DC |
| □ West Virginia | □ Wisconsin | □ Wyoming |  |  |  |  |

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| **CO-HEAD/SPOUSE (Last, First, Middle Initial)** | RELATION TO HEAD | SOCIAL SECURITY NUMBER | IS MEMBER A STUDENT?YES NO | GENDER(optional) | BIRTHDATE |
|  PREVIOUS NAMES, ALIASES OR NICKNAMES USED |
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| **MARK ALL U.S. STATES THIS MEMBER HAS LIVED AT ANY TIME (INCLUDING BIRTH) – INFORMATION IS MANDATORY AND MUST BE ACCURATE** |
| □ Alabama | □ Alaska | □ Arizona | □ Arkansas | □ California | □ Colorado | □ Connecticut  |
| □ Delaware | □ Florida | □ Georgia | □ Hawaii | □ Idaho | □ Illinois | □ Indiana |
| □ Iowa | □ Kansas | □ Kentucky | □ Louisiana | □ Maine | □ Maryland | □ Massachusetts |
| □ Michigan | □ Minnesota | □ Mississippi | □ Missouri | □ Montana | □ Nebraska | □ Nevada |
| □ New Hampshire | □ New Jersey | □ New Mexico | □ New York | □ North Carolina | □ North Dakota | □ Ohio |
| □ Oklahoma | □ Oregon | □ Pennsylvania | □ Rhode Island | □ Ohio | □ South Carolina | □ South Dakota |
| □ Tennessee | □ Texas | □ Utah | □ Vermont | □ Virginia | □ Washington State | □ Washington DC |
| □ West Virginia | □ Wisconsin | □ Wyoming |  |  |  |  |

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**PREVIOUS HOUSING AND DISPLACEMENT STATUS -** BEST DESCRIBE THE CONDITION OF THE HOUSING FROM WHICH YOUR HOUSEHOLD IS MOVING **PREVIOUS HOUSING**: □ STANDARD □ SUBSTANDARD(PHYSICALLY) □ CONVENTIONAL PUBLIC HOUSING □ LACKING A FIXED NIGHTIME RESIDENCE □ FLEEING/ATTEMPTING TO FLEE VIOLENCE  **DISPLACED BY**: □ NOT DISPLACED □ GOVERNMENT ACTION □ NATURAL DISASTER □ PRIVATE ACTION  |
| IS ANYONE IN THE HOUSEHOLD IN THE U.S. MILITARY OR ARE A VETERAN OF THE U.S. MILITARTY? YES NO IF YES, WHO? |
| **PREVIOUS ADDRESS (ES). List at least TWO. No less than the last 12 months.** |
| **#1 PREVIOUS ADDRESS** CITY | STATE ZIP |
| RENT □ OWN □ | Rent per month or Mortgage Balance |  DATES OF RESIDENCY | REASON FOR MOVING |  |
| PREVIOUS LANDLORD NAME |  PREVIOUS LANDLORD PHONE # | PREVIOUS LANDLORD ADDRESS, CITY, STATE, ZIP |
| **#2 PREVIOUS ADDRESS** CITY | STATE ZIP |
| RENT □ OWN □ | Rent per month or Mortgage Balance |  DATES OF RESIDENCY | REASON FOR MOVING |  |

|  |  |  |
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| PREVIOUS LANDLORD NAME |  PREVIOUS LANDLORD PHONE # | PREVIOUS LANDLORD ADDRESS, CITY, STATE, ZIP |

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| DO ANY ADULTS 18 OR OVER IN THE HOUSEHOLD REQUEST AN ADJUSTMENT TO ANNUAL INCOME FOR DISABILITY STATUS? YES NOIF YES, WHO QUALIFIES? |
| DOES ANYONE IN HOUSEHOLD, (NOT THE HEAD OR CO-HEAD) 18 or OVER REQUEST ADJUSTMENT TO ANNUAL INCOME FOR FULL-TIME STUDENTSTATUS? YES NO IF YES, WHO QUALIFIES? |
| DOES ANYONE IN THE HOUSEHOLD REQUEST ADJUSTMENTS TO INCOME FOR CHILDCARE EXPENSES FOR DEPENDENTS UNDER 13? YES NOIF YES, WHO QUALIFIES?  |
| DOES ANYONE IN HOUSEHOLD REQUEST A WHEELCHAIR ACCESSIBLE UNIT, ACCESSIBLE FEATURES OR UPSTAIRS/DOWNSTAIRS UNIT? YES NOIF YES, PLEASE EXPLAIN YOUR REQUEST: |
|  |  |
| HAS ANYONE LISTED ON THIS APPLICATION EVER BEEN CITED FOR **NON-PAYMENT OF RENT, LEASE VIOLATIONS OR HAVE EVER BEEN EVICTED**? YES NO IF YES, WHO? WHERE? WHEN?EXPLAIN: |
|  HAS ANYONE LISTED ON THIS APPLICATION EVER BEEN **EVICTED WITHIN THE LAST THREE YEARS FROM FEDERALLY ASSISTED HOUSING FOR DRUG****RELATED CRIMINAL ACTIVITY**? YES NO IF YES, WHO? WHEN?  EXPLAIN: |
| HAS ANYONE LISTED ON THIS APPLICATION EVER BEEN ARRESTED, CONVICTED, PLED GUILTY OR NO-CONTEST TO **ANY CRIME?**  YES NOIF YES, WHO? WHEN? COUNTY/STATE**IF YES EXPLAIN:** |
| IS ANYONE LISTED ON THIS APPLICATION A REGISTERED OR NON-REGISTERED **SEX OFFENDER** IN ANY STATE? YES NOIF YES, WHO? ARE THEY SUBJECT TO A STATE LIFETIME SEX OFFENDER REGISTRY? YES NO |
| DOES ANYONE LISTED ON THIS APPLICATION **CURRENTLY USE** ILLEGAL DRUGS OR ABUSE ALCOHOL? YES NOIF YES, WHO? EXPLAIN:  |
| DOES ANYONE LISTED ON THIS APPLICATION **CURRENTLY USE** MARIJUANA FOR RECREATIONAL OR MEDICINAL PURPOSES? YES NOIF YES, WHO? EXPLAIN:  |
| DOES ANYONE LISTED ON THIS APPLICATION HAVE A **HISTORY OF USING** ILLEGAL DRUGS OR ABUSING ALCOHOL? YES NOIF YES, WHO? EXPLAIN:  |
|  |  |
|  |
|  DO YOU HAVE A SECTION 8 VOUCHER OR ARE YOU CURRENTLY OCCUPYING A HUD ASSISTED UNIT? YES NO IF YES, WHERE?  DO YOU UNDERSTAND THAT HUD ASSISTANCE MUST TERMINATE PRIOR TO RECEIVING HUD ASSISTANCE AT THIS PROPERTY? YES NO |
|  THE VIOLENCE AGAINST WOMENS ACT REQUIRES OWNERS TO PROVIDE SPECIAL CONSIDERATION, PROTECTIONS AND CONFIDENTIALITY DURING THE RENTAL APPLICATION PROCESS TO APPLICANTS THAT REQUEST AND QUALIFY FOR PROTECTIONS UNDER THE ACT DUE TO DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING AND SEXUAL ASSAULT. DO YOU UNDERSTAND THAT YOU MAY DISCUSS, CONFIDENTIALLY, WITH THE OWNER/MANAGEMENT OF THIS PROPERTY, IF YOU WOULD LIKE MORE INFORMATION OR WOULD LIKE TO CLAIM PROTECTIONS UNDER THIS ACT? YES NO |
|  DO YOU HAVE ANY PETS OR ANIMALS THAT YOU PLAN TO BRING TO THE UNIT? YES NO IF YES, SPECIFY TYPE AND NUMBER |
|  IF YES, IS THIS ANIMAL REQUIRED TO LIVE IN THE UNIT TO ALLEVIATE THE SYMPTOM(S) OF A DISABILITY FOR A HOUSEHOLD MEMBER? YES NO IF YES WHO? |
|  |  |
| **SOURCES OF INCOME AND ASSETS: List all income of all members (including minors) – Use additional pages if necessary** |
| **List all INCOME SOURCES for all members (including minors).** Includes, but is not limited to, full and/or part-time employment, income from Public agencies (DSHS etc), Social Security, Pensions, SSI, Disability, L & I, Unemployment, Child Care, Alimony, Child Support, Financial Aid, Income from sale of property, Interest on Assets, Dividends, Annuities, and Regular Contribution from people not residing with you or payments of expenses on your behalf. |
| FAMILY MEMBER NAME  | EMPLOYER, AGENCY, ETC. WHO ARE SOURCES OF INCOME TO YOU (List name & address)  | ANNUAL GROSS INCOME $ |
| FAMILY MEMBER NAME  | EMPLOYER, AGENCY, ETC. WHO ARE SOURCES OF INCOME TO YOU (List name & address)  | ANNUAL GROSS INCOME $ |
| FAMILY MEMBER NAME  | EMPLOYER, AGENCY, ETC. WHO ARE SOURCES OF INCOME TO YOU (List name & address)  | ANNUAL GROSS INCOME $ |
| FAMILY MEMBER NAME  | EMPLOYER, AGENCY, ETC. WHO ARE SOURCES OF INCOME TO YOU (List name & address)   | ANNUAL GROSS INCOME $ |
| **UTILITY PAYMENTS**DO YOU OR ANYONE IN YOUR HOUSEHOLD RECEIVE ASISISTANCE IN PAYING YOUR UTILITY BILLS? YES NOARE ANY PAYMENTS/ALLOWANCES MADE UNDER THE LOW INCOME HOME ENERGY ASSISTANCE PAYMENT PROGRAM (LHEAP)? | IF YES, HOW MUCH? |
| **ASSET INFORMATION: List all assets of all members (including minors) Check one account type per account** |
| BANK/SOURCE NAME | □ STOCKS/BONDS DEBIT OR PREPAID  | □ SAVINGS CARD:  | □ CHECKING □ TRUST □ IRA □ CD □ MONEY MARKET□ DIRECT EXPRESS □ QWEST/EBT □ DCS PREPAID  | BALANCE $ |
| BANK/SOURCE NAME | □ STOCKS/BONDS DEBIT OR PREPAID  | □ SAVINGS CARD:  | □ CHECKING □ TRUST □ IRA □ CD □ MONEY MARKET□ DIRECT EXPRESS □ QWEST/EBT □ DCS PREPAID  |  BALANCE  $ |
| BANK/SOURCE NAME | □ STOCKS/BONDS DEBIT OR PREPAID  | □ SAVINGS CARD:  | □ CHECKING □ TRUST □ IRA □ CD □ MONEY MARKET□ DIRECT EXPRESS □ QWEST/EBT □ DCS PREPAID  |  BALANCE  $ |
| BANK/SOURCE NAME | □ STOCKS/BONDS DEBIT OR PREPAID  | □ SAVINGS CARD:  | □ CHECKING □ TRUST □ IRA □ CD □ MONEY MARKET□ DIRECT EXPRESS □ QWEST/EBT □ DCS PREPAID  |  BALANCE  $ |
|  LIFE INSURANCE POLICIES:  □ WHOLE LIFE INSURANCE □ UNIVERSAL LIFE INSURANCE □ TERM INSURANCE □ NO LIFE INSURANCE | CASH VALUE $ |
| REAL PROPERTY: DO YOU OWN ANY PROPERTY OR BUILDING IN ANY STATE OR COUNTRY? YES NO IF YES, TYPE OF PROPERTY: LOCATION: | APPROX MARKET VALUE $ |
| HAVE YOU SOLD/DISPOSED/GIVEN AWAY ANY PROPERTY OR ASSETS IN THE LAST 2 YEARS? YES NO IF YES, TYPE OF PROPERTY/ASSETS: | DATE SOLD/DISPOSED OF |
| DO YOU HAVE ANY OTHER ASSETS NOT LISTED ABOVE (EXCLUDING HOUSEHOLD GOODS)? YES NO IF YES, WHAT? |
|  |  |
| **CHARACTER REFERENCES AND/OR EMERGENCY CONTACTS (Please supply at least TWO)**  |
| NAME | ADDRESS AND CITY STATE ZIP | YEARS KNOWN | RELATION | PHONE NUMBER |
| NAME | ADDRESS AND CITY STATE ZIP | YEARS KNOWN | RELATION | PHONE NUMBER |
|  |  |
|  IS YOUR HOUSEHOLD PLANNING ON BRINGING ANY OF THE FOLLOWING ITEMS TO THE APARTMENT?□ CLOTHES WASHER □ CLOTHES DRYER □ WATERBED  □ AQUARIUM □ PORTABLE DISHWASHER □ FREEZER □ AIR CONDITIONER □ SPACE HEATER □ OTHER – PLEASE EXPLAIN:  |
| **RACE AND ETHNICITY OF HEAD OF HOUSEHOLD**: This information is solicited on this application in order to assure the Federal Government acting through HUD that the Federal laws prohibiting discrimination against tenant applications on the basis of race, color, national origin, religion, sex, familial status, age, and disability are complied with. You are not required to furnish this information. **ETHNICITY:**  Hispanic or Latino  Not Hispanic or Latino **RACE:**  American Indian/Alaskan Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White  Other |
| HOW DID YOU HEAR ABOUT OUR PROPERTY? |
| **Please Read:** In compliance with the Fair Credit Reporting Act, we are informing you that information as to your household member's rental history, character references (if applicable), public records, criminal history and credit history is being verified. I/We understand that any misrepresentation will be sufficient cause for rejection of the application. I/we understand that, upon acceptance of this application for tenancy, I/we must provide releases and/or verification of ALL income and assets and household composition (including custody or guardianship of minor children) and consent to release for wage and/or income matching by HUD, including Enterprise Income Verification (EIV) or the owner/agent. I/we also agree to signify all terms of occupancy by signing the Lease Agreement, Rules and Regulations of the property and a Tenant Certification for Calculation of Rent form HUD 50059. HUD is authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), by Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C. 3601-19). The Housing and Community Development Act of 1987 (42 U.S.C. 3543) requires applicants and participants to submit proof of valid social security number of each household member (if applicable). Your income and other information are being collected by HUD to determine your eligibility, the appropriate bedroom size, and the amount your family will pay toward rent and utilities. Other Uses: HUD uses your family income and other information to assist in managing and monitoring HUD-assisted housing programs, to protect the Government’s financial interest, and to verify the accuracy of the information you provide. This information may be released to appropriate federal, state, and local agencies, when relevant, and to civil, criminal, or regulatory investigators and prosecutors.  |

**BY SIGNING THIS DOCUMENT, YOU ACKNOWLEDGE AND CERTIFY TO ALL (CHECK BOXES):**

* I acknowledge that I must inform management of changes to our application information and of my/our continued interest at least YEARLY in order to remain on the waiting list. Failure to update will result in removal from the waiting list.
* i CERTIFY this apartment will be my permanent residence and I will not maintain a separate subsidized rental unit in a different location.
* Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction. Failure to complete and sign the application with required attachments, providing false statements or failure to provide complete and truthful information related to your application may result in delay of your eligibility approval, rejection of your application or eviction after tenancy.
* If you are rejected you have the right to appeal the decision within (14) days of the receipt of the rejection notice by contacting the management of this property in writing or requesting a meeting. A copy of the Grievance and Appeal Procedure is posted in the site office. You may request a copy of this appeal procedure by contacting the rental office. Persons with disabilities have the right to request reasonable accommodations to participate in the informal hearing process.

In compliance with state and federal consumer reporting law, you are hereby advised that a screening will be conducted regarding the information contained in this application. The report may contain information regarding your credit-worthiness, character, general reputation, personal characteristics and mode of living. By signing this application, you authorize Moco, Inc., whose address is PO Box 2826, Seattle, WA 98111, and whose telephone number is (800) 814-8213, to conduct the screening and to release information obtained to landlord and landlord’s agents. If the application is denied or approved conditionally based upon information contained in the report, you may request and obtain a copy of the report. You have the right to dispute the accuracy of information contained in the report. You may have additional rights under both state and federal law.

**Signatures (Required).** I certify the accuracy and completeness of information provided:

EACH ADULT SHOULD SIGN/date EACH OTHERS APPLICATION AS head, CO-HEAD, SPOUSE or other adult household member

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant (head) Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Head/Spouse/ other adult Signature Date

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| --- | --- | --- |
| Owner or Property Name:Lilac Plaza Retirement Community LLC504 Coordinator Name:R. Glen Pierce | Lilac Plaza Retirement Community does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities. The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development’s regulations implementing Section 504 (24 CFR, part 8 dated June 2, 1988). We do business in accordance with the Federal Fair Housing Act and provide persons with disabilities reasonable accommodation upon request. TTY# (for hearing impaired) 711. Persons with language barriers may request or arrange interpretation alternatives or services based on the property’s LEP Policy. |  |
|  Address: 7007Wiscomb St. Spokane, WA 99208 | Telephone # 509-489-7612  |

***Office Use Only: ACKNOWLEDGEMENT OF RECEIPT OF RENTAL APPLICATION***

|  |  |  |  |
| --- | --- | --- | --- |
| DATE RECEIVED | TIME RECEIVED | PERSON THAT RECEIVED APPLICATION AND REVIEWED FOR COMPLETENESS:  | SIGNATURE |