

## PROTECT YOUR CHILD FROM LEAD POISONING AND WINDOW FALLS

### Annual Notice

New York City law requires that tenants living in buildings with 3 or more apartments complete this form and return it to their landlord before **February 15**, each year. **If you do not return this form, your landlord is required to visit your apartment to determine if children live in your apartment.**

#### Peeling Lead Paint

**By law**, your landlord is required to inspect your apartment for peeling paint and other lead paint hazards at least once a year if a child under 6 years of age (5 years or younger) lives with you.

- You must notify your landlord in writing if a child under 6 comes to live with you during the year.
- If a child under 6 lives with you, your landlord must inspect your apartment and provide you with the results of these paint inspections.
- Your landlord must use safe work practices to repair all peeling paint and other lead paint hazards.
- **Always report peeling paint to your landlord. Call 311 if your landlord does not respond.**

These requirements apply to buildings with 3 or more apartments built before 1960. They also apply to buildings built between 1960 and 1978 if the landlord knows that lead paint is present.

#### Window Guards

**By law**, your landlord is required to install window guards in all your windows if a child under 11 years of age (10 years or younger) lives with you, OR if you request them (even if no children live with you).

- **It is against the law** for you to interfere with installation, or remove window guards where they are required. Air conditioners in windows must be permanently installed.
- Window guards must be installed so there is no space greater than 4½ inches above or below the guard, on the side of the guard, or between the bars.
- ONLY windows that open to fire escapes, and one window in each first floor apartment when there is a fire escape on the outside of the building, are legally exempt from this requirement.

These requirements apply to all buildings with 3 or more apartments, regardless of when they were built.

***Fill out and detach the bottom part of this form and return it to your landlord.***

Please check all boxes that apply:

- ☐ **A child under 6 years of age (5 years or younger) lives in my apartment.**
- ☐ **A child under 11 years of age (10 years or younger) lives in my apartment and:**
- ☐ Window guards are installed in all windows as required.
- ☐ Window guards need repair.
- ☐ Window guards are NOT installed in all windows as required.
- ☐ **No child under 11 years of age (10 years or younger) live in my apartment:**
- ☐ I want window guards installed anyway.
- ☐ I have window guards, but they need repair.

*Last Name*

*First Name*

*Middle Initial*

*Street Address*

*Apt.#*

*City*

*State*

*Zip Code*

*Signature*

*Date*

*Telephone Number*

**Deadline for return: February 15, 2016**

Return form to: Name and address of landlord or managing agent. Call 311 for more information on preventing lead poisoning and window falls.