

(To be filled out by BIR) DLN: _____



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

APPLICATION FOR REGISTRATION

Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". One copy must be filed with the BIR and one held by the taxpayer.

BIR Form No.

1904

January 2018 (ENCS)

For One-Time Taxpayer and Person Registering under E.O. 98
(Securing a TIN to be able to transact with any government office)

1 PhilSys Number (PSN) <small>(If Applicable)</small>	2 Taxpayer Identification Number (TIN)	3 Date of Registration <small>(MM/DD/YYYY)</small>	4 RDO Code

Part I – Taxpayer Information

5 Taxpayer Type			
<input type="checkbox"/> E.O. 98 (Filipino Citizen)	<input type="checkbox"/> One-Time Transaction – Foreign National	<input type="checkbox"/> Passive Income Earner Only	
<input type="checkbox"/> E.O. 98 (Foreign National)	<input type="checkbox"/> Non-Resident Foreign Corporation		
<input type="checkbox"/> One-Time Transaction – Filipino Citizen	<input type="checkbox"/> Non-Resident Foreign Partnership		

6 Foreign TIN (if any)	7 Country of Residence

8 Taxpayer's Name (If Individual)	Last Name	First Name	Middle Name	Suffix	Nickname

9 Taxpayer's Name (If Non-Individual, Registered Name)

10 Taxpayer's Name (If ESTATE, ESTATE of (First Name, Middle Name, Last Name, Suffix))	(If TRUST, FAO: (First Name, Middle Name, Last Name, Suffix))

11 Local/Registered Address	
Unit/Room/Floor/Building No.	Building Name/Tower
Lot/Block/Phase/House No.	Street Name
Subdivision/Village/Zone	Barangay
Town/District	Municipality/City
Province	ZIP Code

12 Principal Foreign Address (indicate complete foreign address)

13 Date of Birth/Organization <small>(MM/DD/YYYY)</small>	14 Contact Number <small>(Phone/Mobile No.)</small>	15 Date of Arrival in the Philippines <small>(MM/DD/YYYY)</small>	16 Municipality Code <small>(To be filled-up by BIR)</small>

17 Mother's Maiden Name	18 Father's Name

19 Gender	20 Email Address
<input type="checkbox"/> Male <input type="checkbox"/> Female	

Part II – Transaction Details

21 Purpose of TIN Application
<input type="checkbox"/> A Dealings with Banks <input type="checkbox"/> B Dealings with Government Agencies <input type="checkbox"/> C Tax Treaty Relief

Part III – Withholding Agent/Accredited Tax Agent Information

22 Taxpayer Identification Number (TIN)	23 RDO Code

24 Withholding Agent/Accredited Tax Agent's Name (Last Name, First Name, Middle Name for Individual)/(Registered Name for Non-Individual) (if different from taxpayer)

25 Registered Address (Sub-street, Building/Street, Barangay, City/Municipality, Province)

25A ZIP Code

26 Contact Number (Phone/Mobile No.)	27 Email Address

28 Declaration	Stamp of BIR Receiving Office and Date of Receipt
I declare, under the penalties of perjury, that this application has been made in good faith, verified by me and to the best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.	
TAXPAYER/AUTHORIZED REPRESENTATIVE <small>(Signature over Printed Name)</small>	Title/Position of Signatory

*Note: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

Required Attachments/Documents:

- A. For Individual

– Any identification issued by an authorized government body (e.g. Birth Certificate, Passport, Driver's License) that shows the name, address and birthdate of the applicant

– Passport (in case of Non-Resident Alien not engaged in trade or business)
- B. For Non-Individual

– Any official document issued by an authorized government body (e.g. government agency (tax authority) thereof, or a municipality) that includes the name of the non-individual and the address of its principal office in the jurisdiction in which the non-individual was incorporated or organized (e.g. Articles of Incorporation, Certificate of Residency)