

# Allegations of harm and domestic violence

(Supplemental information form)

## To be completed by the court

Name of court

Date issued

Case number

If completing this form by hand, please use **black ink** and BLOCK CAPITAL LETTERS

You are completing this form because there are allegations that the child(ren) listed in this form may have suffered or be at risk of suffering domestic abuse, violence or harm.

"Domestic violence/abuse" means any incident of threatening behaviour, violence or abuse (psychological, physical, sexual, financial or emotional) between adults who are or have been intimate partners or family members regardless of gender or sexuality.

The Children Act 1989 defines the following terms as:

"Harm" means ill treatment or damage to health and development, including, for example, damage suffered from seeing or hearing the ill treatment of another.

"Development" means physical, intellectual, emotional, social or behavioural development.

"Health" means physical or mental health.

"Ill-treatment" includes sexual abuse and forms of ill-treatment which are not physical.

## Section 1 - About you (the person completing this form)

Your full name

Gender

☐

Male

☐

Female

Are you the

☐

Applicant

☐

Respondent

Contact telephone number

Have you completed the

confidential contact

details form C8?

☐

Yes

☐

No

☐

Not applicable

| Name of child(ren) | Date of birth   | Gender  | Relationship to you |
|--------------------|---|---|---------------------|
|                    | <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | <input type="checkbox"/> Male <input type="checkbox"/> Female |                     |
|                    | <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | <input type="checkbox"/> Male <input type="checkbox"/> Female |                     |
|                    | <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | <input type="checkbox"/> Male <input type="checkbox"/> Female |                     |

Do you have a solicitor acting for you?

☐ Yes

☐ No

If Yes, please give the following details

### Your solicitor's details

Your solicitor's name

Name of firm

Address

Postcode

Telephone number

Fax number

DX number

Solicitor's Reference

## Section 2 - Details of domestic abuse\violence or harm

In this section outline the nature and frequency of the abuse experienced by you or the child(ren) and if this has led to any involvement with the police, social services, children's services, your doctor (GP) or any other outside agency(ies). (Provide the details in the table on the page 3).

Tick any of the following kinds of abuse that you or the child(ren) have experienced:

You

Child(ren)

| Physical                 | Emotional                | Psychological            | Sexual                   |
|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Have you had or do you currently have any of the following orders and are they current?

Non-molestation order

Occupation order

Forced marriage protection order

Restraining order

Other injunctive order

| Date issued | Length of order | Current Yes/No | Name of court |
|-------------|-----------------|----------------|---------------|
|             |                 |                |               |
|             |                 |                |               |
|             |                 |                |               |
|             |                 |                |               |
|             |                 |                |               |

If you have any copies of the above orders please attached them to this form

Give a short description of what happened and any relevant information so the court can decide what needs to be done.  
There will be further opportunities to make a detailed statement

|    | When did the behaviour start and how long did it continue?<br>(Does not need to be exact date and indicate if abuse is ongoing) | Nature of behaviour/what happened | If you have sought help, please say who from | Did they do anything? If Yes, what did they do? |
|----|---|-----------------------------------|--|---|
| 1. |   |                                   |  |   |
| 2. |   |                                   |  |   |
| 3. |   |                                   |  |   |
| 4. |   |                                   |  |   |
| 5. |   |                                   |  |   |

### Section 3 - Abduction

Do you believe that the children are at risk of being abducted?

- ☐ Yes    If Yes, please complete this Section  
☐ No    If No, go to Section 4

Why do you believe the child(ren) may be abducted?

Have there been any previous threats, attempts to abduct or actual abduction of the child(ren)?

- ☐ Yes    ☐ No

If Yes, please give details

Where is/are the child(ren) now?

Has the passport office been notified?

- ☐ Yes    ☐ No

Do(es) the child(ren) have more than one passport?

- ☐ Yes    ☐ No

Who is in possession of the child(ren)'s passport(s)?

- ☐ Mother    ☐ Father  
☐ Other (please give details below)

Were the police in this and/or another country or any organisation or agency including any private investigators involved in any previous incident of attempted abduction or abduction.

- ☐ Yes    ☐ No

## Section 4 - Other concerns about your child(ren)

Do you have any other concerns about your child(ren)'s safety and wellbeing?

☐

Yes

☐

No

If Yes, please give details

## Section 5 - Steps or orders required to protect the safety and wellbeing

What steps or orders do you want the court to take or make to protect the safety of the child(ren) and/or yourself?

**Non-molestation order:** The court may decide to make a non-molestation order under Part IV of the Family Law Act 1996. A non-molestation order requires that the person against who the order has been made may not be violent or threaten violence, harass, pester or annoy the person who applied for the order.

The different types of orders that can be applied for under section 8 of the Children Act 1989 are as follows:

**Prohibited Steps:** this prevents a parent from taking a particular action as set out in the order without the permission of the court. This also applies to actions by any other person named in the order.

**Specific issue:** this decides specific questions e.g. about education, medical treatment or a foreign holiday or visit where parents or those with parental responsibility cannot agree.

Do you agree to unsupervised direct contact?

☐ Yes

☐ No

Do you agree to supervised direct contact?

☐ Yes

☐ No

Do you agree to indirect contact?

☐ Yes

☐ No

## Section 6 - Statement of truth

\*[I believe] [The applicant/respondent believes] that the facts stated in this application are true.

\*delete as appropriate

\*I am duly authorised by the applicant/respondent to sign this statement.

Print full name

Name of solicitors firm

Signed

Dated

|   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|
| D | D | / | M | M | / | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|---|---|

(Applicant) (Respondent) ('s Solicitor)

Position or office held  
(If signing on behalf of firm or company)

**Proceedings for contempt of court may be brought against a person who makes or causes to be made, a false statement in a document verified by a statement of truth.**

## Section 7 - Attending court

Please indicate whether you intend to request any special arrangements to be made for you to attend court. The court will make every effort to meet these needs, subject to facilities available. Please telephone the court in advance of the hearing to clarify what arrangements can be made.

- ☐ Separate Waiting rooms
- ☐ Separate Exits and Entrances
- ☐ Screens
- ☐ Video Links
- ☐ Separate Toilets
- ☐ Advance Viewing of the Court
- ☐ Other \_\_\_\_\_

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## Checklist

Before sending your forms to the court, please complete this checklist to confirm that you have enclosed the following items:

- ☐ If you are the applicant - C100 (Application under the Children Act 1989 for a residence, contact or other section 8 order) or if you are the respondent – C7 (Response to an application under the Children Act 1989).
- ☐ C8 (Confidential contact details)  
Note: Only attach this form if you want to withhold your contact details from the other party.
- ☐ Copies of any orders made by the court for your protection — see section 2.
- ☐ Any other written evidence which you are able to provide at this stage to support your allegations made in the table on page 3.

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If you have any concerns about your safety and that of your children you can call the **National Domestic Violence Helpline** on **freephone 0808 2000 247** or you get more information from **[www.nationaldomesticviolencehelpline.org.uk](http://www.nationaldomesticviolencehelpline.org.uk)**

If you are a man and have concerns for your safety and that of your children you can call the **Men's Advice Line and Enquiry** on **freephone 0808 801 0327** or you get more information from **[www.mensadviceline.org.uk](http://www.mensadviceline.org.uk)**

Other organisations that may be able to provide advice for children or young people are:  
**Childline on freephone 0800 1111** and **NSPCC Child Protection Helpline on freephone 0808 800 500**



## Response to allegations of harm - To be completed by the person in receipt of this form

You do not have to complete this section unless you wish to comment on any of the information given in this form.

Please give brief comments on the information provided on the table on page 3 of this form. You will have an opportunity to make a more detailed statement later in the proceedings.

|    |  |
|----|--|
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |

Any other comments you have on the information provided in this form

|  |
|--|
|  |
|--|

### Statement of truth

\*[I believe] [The applicant/respondent believes] that the facts stated in this application are true.

\*delete as appropriate

\*I am duly authorised by the applicant/respondent to sign this statement.

Print full name

|  |
|--|
|  |
|--|

Name of solicitors firm

|  |
|--|
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|--|

Signed

|  |
|--|
|  |
|--|

Dated

|   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|
| D | D | / | M | M | / | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|---|---|

(Applicant) (Respondent) ('s Solicitor)

Position or office held  
(If signing on behalf of firm or company)

|  |
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|--|

**Proceedings for contempt of court may be brought against a person who makes, or causes to be made, a false statement in a document verified by a statement of truth.**

# Notes for Guidance and Checklist For Supplemental Information Form C1A

## About these notes:

- They explain some of the terms used in this form that may be unfamiliar to you and will help you to complete the form.
- You should read all these notes and the checklist before beginning to complete this form.
- These notes are only a guide to help you complete this form. If you need further help you could speak to a solicitor, Citizen's Advice Bureau, legal advice centre or law centre. Public funding of your legal costs may be available from the Community Legal Service Fund.

Please note that while court staff will help on procedural matters, they cannot offer any legal advice

## Section 1

### About You

If you do not wish your contact details to be made known to the respondent, leave the space on the form blank and complete Confidential contact details (form C8). The court can give you this form. It should be filed at the court at the same time as you submit this form.

## Section 2 – Further Information

### 1. Incidents of domestic abuse/violence or harm, and their outcomes

The definitions of harm and domestic violence/abuse are set out on page one of the form

This section is to outline the nature and frequency of the abuse experienced by you or the child(ren) and any action that may have taken place as a consequence.

The first part asks what type of abuse that you or the child(ren) may have experienced.

The second part asks if you have any of the following court orders, when they were issued, how long they are for, and which court they were made in.

**Non-molestation order** – requires that the person against who the order has been made may not be violent or threaten violence, harass, pester or annoy the person who applied for the order

**Occupation order** – sets out who can live in a property and can exclude a person totally from the property or prohibit a person from entering certain rooms within the property.

**Forced Marriage Protection Order** – can require that a person's passport is surrendered, prohibit intimidation and violence, ordered to reveal the whereabouts of a person and stop someone from being taken abroad for the purpose of being forced into marriage.

**Restraining order** – prohibits the convicted person from further conduct which causes harassment or will cause a fear of violence.

**Other injunctive order** – any other injunction you may have obtained against the person whom you are alleging harm.

If you have been granted any of the above orders please attach any relevant copies with the form.

### 2. Information about incidents

The table is intended to give a short description of what happened and relevant information. The following is a brief description of what is required in each column:

**Approximate date/when/how long did the behaviour continue** – this can be either specific/ approximate dates of individual incidents, or a timeframe over which multiple incidents occurred.

**Nature of behaviour/what happened** – a brief description on the incidents, please note that you can describe the same type of behaviour that happened over a period of time in one entry.

#### Have you ever sought help? If so, from who?

– This could be the police, social services, your doctor, a medical professional, a voluntary sector worker, the Citizen's Advice Bureau or any agency you may have approached for help. It could also be a friend or family member.

**Did they do anything?** – What help did they give you? Were you referred to anyone else? Is there any ongoing contact with them?

## Section 3 – Abduction

This section asks about any concerns you may have about a child being abducted from your care.

'Child abduction' is the wrongful removal of a child from any person having, or entitled to, lawful control of that child.

'International child abduction' is the wrongful removal or wrongful retention away from the country where the child usually lives.

If the child has a passport it is important that you fill in the section about who is in possession of the child's passport.

## Section 4

### **Are there any other concerns you would like to raise regarding your Child(ren)?**

This section is for any concerns not already raised in the form regarding the child's safety and wellbeing.

## Section 5

### **Steps or orders required to protect your wellbeing and safety and that of the children**

The different types of orders that can be applied for under section 8 of the Children Act 1989 are as follows:

- a) **Prohibited Steps:** this prevents a parent from taking a particular action as set out in the order without the permission of the court. This also applies to actions by any other person named in the order.
- b) **Specific issue:** this decides specific questions e.g. about education, medical treatment or a foreign holiday or visit where parents or those with parental responsibility cannot agree.

## Section 5

### **Attending the Court**

This section asks if you require any special measures put in place when you attend court. The court will try to supply you and your witnesses with a separate waiting area and the other measures listed. However, this is not always possible and can depend on the court facilities as to whether these measures are available.

## **Response to allegations of harm** (page 8)

This section should only be filled in if the other party has served a completed form C1A.

If no form C1A is served with the application for an order the respondent will need to complete the form C1A to be returned with form C7 Response to an application under the Children Act 1989.