

GSIS MEMBER'S REQUEST FORM

Date: _____

Time: _____

Name: _____

(please write full name with middle initial)

GSIS Policy No./Retirement No. _____ GSIS ID No. _____

Agency/Office Address: _____

Mailing Address: _____

Tel. No. (Office Landline): _____ Residence Landline: _____

Fax Number: _____ Cellphone No.: _____

E-mail Address: _____ For DEP ED: Employee No. _____ STN No. _____ DIV. No. _____

Nature of Business/Request/Transaction (Please check appropriate box):

Loans Transaction		Date Filed	Membership Transaction		Date Filed
<input type="checkbox"/>	Consolidated Loan		<input type="checkbox"/>	Issuance of Business Partner No.	
<input type="checkbox"/>	Policy Loan		<input type="checkbox"/>	Re-insurance	
<input type="checkbox"/>	Housing Loan		<input type="checkbox"/>	Conversion of Life Policy (ELP)	
<input type="checkbox"/>	Refund/Recomputation		<input type="checkbox"/>	Request for duplicate copy of contract	
<input type="checkbox"/>	Request for GSIS Clearance		<input type="checkbox"/>	Change of name/status/birth	
<input type="checkbox"/>	Others:		<input type="checkbox"/>	Others:	
For DEP ED Employees		Date Filed	CLAIMS		Date Filed
<input type="checkbox"/>	Request for stoppage of loan deduction		<input type="checkbox"/>	CSV	
<input type="checkbox"/>	Request for deduction of loan amortization		<input type="checkbox"/>	Maturity	
			<input type="checkbox"/>	Retirement/Survivorship	
			<input type="checkbox"/>	Burial	
E-SERVICES		Date Filed			
<input type="checkbox"/>	Pension Loan		<input type="checkbox"/>	Death Claim	
<input type="checkbox"/>	Old Age Pension		<input type="checkbox"/>	CEAP	
<input type="checkbox"/>	Survivorship Pension		<input type="checkbox"/>	HIP	
<input type="checkbox"/>	Commencement of Pension		<input type="checkbox"/>	Pre-need	
<input type="checkbox"/>	Accrual of Pension		<input type="checkbox"/>	EC	
<input type="checkbox"/>	Request for Home Visit		<input type="checkbox"/>	OLID	
<input type="checkbox"/>	Others:		<input type="checkbox"/>	Disability	
			POSTING		Date Filed
<input type="checkbox"/>	Other Transactions		<input type="checkbox"/>	Others:	
			<input type="checkbox"/>	Others:	

Specify type of loan and payment months and year

Details of Request: _____

MSO's Analysis and Recommendation: _____

Signature over full name of transacting member

Signature over full name of attending MSO