

JANITORIAL STANDARDS CHECKLIST											DATE		
For use of this form, see TM 5-609; the proponent agency is USACE. (Use reverse for remarks if additional space is required)													
BUILDING			JANITORIAL EMPLOYEE					SUPERVISOR/FOREMAN					
CUSTODIAL SERVICES													
(Place a check mark in the column after each entry to indicate the quality of work performed)													
AREAS AND OPERATIONS			RATING STANDARD			AREAS AND OPERATIONS			RATING STANDARD				
			ABOVE	AVERAGE	BELOW				ABOVE	AVERAGE	BELOW		
FLOORS (No toilets)	MOPPING					HALLWAYS/CORRIDORS	DRINKING FOUNTAINS						
	SWEEPING						RAILINGS						
	WAXING						WAINSCOTING						
	BUFFING						SIGNS						
TOILETS	FLOORS	MOPPING					RADIATORS						
		SWEEPING											
	STOOLS	SEATS						HARDWARE					
		BOWLS											
		FIXTURES											
	WASH BOWLS	BOWLS						DOORS					
		FIXTURES											
	URINALS	PORCELAIN				WALLS							
		FIXTURES											
	SOAP DISPENSERS					SAND URNS							
	TOWEL DISPENSERS												
	SANITARY NAPKIN DISPENSER												
	MIRRORS												
	STALL PARTITIONS												
	TOWEL DISPOSAL CAN												
	SANITARY NAPKIN DISPOSAL CAN												
	WALLS												
	DUSTING												
	LEDGES												
	VENETIAN BLINDS	WASHING					WIN-DOWS	WASHING					
DUSTING					LEDGES								
ACCESSORIES													
FURNITURE	DUSTING					ENTRANCES		DOORS					
	WASHING							SCRAPERS					
CLOSETS (Custodial)	DUSTING							STEPS					
	WASHING						RUGS AND CARPETS						
	ORDERLINESS						RADIATORS						
INTR GLASS	WASHING						PICTURES						
	DUSTING						SIGNS						
WALLS/CEILINGS	WASHING						TABLETS						
	DUSTING						KICK PLATES						
	HEATING UNITS						HARDWARE						
	GRILLS												
	PICTURES												
LIGHT FIXTURES	WASHING					MISCELLANEOUS	SMOKING STANDS						
	DUSTING						WASTE PAPER BASKETS						
	SWITCHES						SUPPLY STORAGE ROOMS						
					WORKROOMS								
					LOCKER ROOMS								
					REMARKS (Note incidents to which particular attention should be focused)								