



# APPLICATION FOR EMPLOYMENT

Equal Opportunity Employer

Unit Stamp

**PLEASE PRINT CLEARLY, COMPLETE ALL ITEMS**

Date \_\_\_\_\_

Social Security # \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Phone # \_\_\_\_\_

Present Address \_\_\_\_\_  
Street City State Zip

Previous Address \_\_\_\_\_  
Street City State Zip

If under 18 years of age a work permit or certificate may be required as a condition of employment.

Age (check one):  Under 16  16 or 17  18 or over

If you are hired, you will be required to provide verification of your legal right to work in the United States.

Are you legally authorized to work in the United States?  Yes  No

Have you ever worked for El Pollo Loco before?  Yes  No

If yes, when? \_\_\_\_\_  
From To Location

How did you learn of our organization?  Walk-In  Newspaper  School  Internet  
 Referral  Agency  Other \_\_\_\_\_

Policy prohibits the employment of relatives in the same restaurant in a supervisory relationship. Do you have any relatives currently working for El Pollo Loco?  Yes  No

If yes, give the job title and location of the restaurant where your relative is employed. \_\_\_\_\_

**EMPLOYMENT DESIRED**

Position: \_\_\_\_\_

Days and Hours available to work:

Check here if available any hours.

If restrictions, indicate available hours below.

Salary Requirements: \_\_\_\_\_

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
From							
To							

Date you can start: \_\_\_\_\_

EDUCATION	Name and Location	Course of Study	# of Years Completed	Graduated	Degree Received
High School	_____	_____	_____	<input type="checkbox"/> Yes	_____
	_____	_____	_____	<input type="checkbox"/> No	_____
College	_____	_____	_____	<input type="checkbox"/> Yes	_____
	_____	_____	_____	<input type="checkbox"/> No	_____
Business, Trade, Other	_____	_____	_____	<input type="checkbox"/> Yes	_____
	_____	_____	_____	<input type="checkbox"/> No	_____

**REFERENCES** List the names of three persons not related to you, whom you have known at least one year.

Name	Phone	Address	Business	Years Known
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____

**PERSONAL INFORMATION** Have you ever been convicted of a crime?  Yes  No

You need not disclose, 1.) convictions for marijuana-related offenses that are more than two years old; 2.) any information regarding your participation in or referral to any diversion program; 3.) convictions that have been sealed, expunged or legally eradicated; and 4.) misdemeanor convictions for which probation was completed and the case was dismissed. If yes, briefly describe the nature of the crime(s), the date and place of conviction, and the legal disposition of the case:

\_\_\_\_\_

A conviction will not necessarily disqualify you from employment.

**FORMER EMPLOYERS**

List below last three employers, starting with your present or most recent employer.

May we contact your present employer?

Yes  No

<b>Employer No. 1</b> (present or most recent)	Address		Phone Number	
Employed (Month & Year) From                      To	Rate of Pay Start                      Final		Supervisor & Title	Avg. Hrs./Wk.
Your Job Title	Describe Your Duties			
Reason for Leaving				
<b>Employer No. 2</b>	Address		Phone Number	
Employed (Month & Year) From                      To	Rate of Pay Start                      Final		Supervisor & Title	Avg. Hrs./Wk.
Your Job Title	Describe Your Duties			
Reason for Leaving				
<b>Employer No. 3</b>	Address		Phone Number	
Employed (Month & Year) From                      To	Rate of Pay Start                      Final		Supervisor & Title	Avg. Hrs./Wk.
Your Job Title	Describe Your Duties			
Reason for Leaving				

**PLEASE READ CAREFULLY BEFORE SIGNING**

I certify that all my answers in this Employment Application are true and complete to my best knowledge, and I understand that this Application will remain active for thirty (30) days only.

I authorize El Pollo Loco (the Company) to investigate and verify my answers and I give the Company permission to contact schools, previous employers, references, and others in its investigation. I release both the Company and the party providing the information from any liability for this purpose. I also release the Company from any liability for providing the information about my employment record to any prospective employer, government agency, or other party having a legal and proper interest.

To the best of my knowledge, I do not have any communicable diseases that would prevent me from working in the food service industry.

I understand that any false or misleading answers in this Employment Application or other pre-employment inquiry is grounds for rejection of my Application or immediate termination if I have been employed.

If employed, I will comply with all Company policies and rules found in any Company policy manual, employment handbook, or other communication from the Company. I understand the Company may change its policies and rules in the future without giving notice to me.

I understand that the Company may require drug and alcohol testing as a condition of employment, subject to applicable federal and state laws, and I consent to any such testing.

I agree not to use or disclose outside my employment with the Company any confidential information, trade secret, or proprietary information, whatever its form, obtained in connection with my employment with the Company.

I hereby acknowledge that any employment I am offered will not be for any specified period of time, that I may resign at any time and El Pollo Loco may terminate my employment at any time, with or without reason, that any assurances of continued employment whether written, oral, or by conduct, shall not be interpreted as changing the "at will" nature of my employment relationship with El Pollo Loco unless specifically authorized by the President of the Company.

I hereby agree to submit to binding arbitration all disputes and claims arising out of the submission of this application. I further agree, in the event that I am hired by El Pollo Loco, that all disputes which might arise out of my employment with the company that cannot be resolved by informal internal resolution will be submitted to binding arbitration.

**I HAVE READ AND UNDERSTAND THE ABOVE.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature