

# REQUEST FOR RESCHEDULED TRAINING (RST), ADDITIONAL DUTY ASSEMBLIES, OR EXCEPTION TO UNEXCUSED ABSENCE

## Privacy Act Statement

1. Authority for collection of personal information is 10 USC 3012 and 44 USC 3101.
2. Principle purpose is to obtain prior approval for RST to comply with unit training schedule.
3. Routine uses are to request rescheduled training and substantiate DA Form 1379 attendance codes.
4. Disclosure is mandatory. Failure to provide all information may subject the individual to enforcement procedures when applicable.

TO: Commander  
6015th GSU  
Forest Park, IL 60130

FROM:  
**Deputy DPCA**  
**6015th GSU**

DATE:

## SECTION 1

Under the provisions of AR 140-1 and/or AR 135-91, it is requested the following soldier:

- ☐ Be excused from scheduled drill assembly(ies).  
☐ Be allowed to perform RST in lieu of scheduled assembly(ies).  
☐ Be granted exception to unexcused absences (limited to 4 per year).

a. Name / Rank / SSN:

b. Date(s) of Scheduled Assembly(ies):

c. Date(s) & Location of RST or ADA:

d. Reason(s) for Absence, RST or ADA:

Complete Outline for Training Tasks. This RST or ADA has been announced at the prior training meeting.

DATE	TIME	ACTIVITY	LOCATION	METHOD OF SUPERVISION	REF	UNIFORM

## SECTION II

Your written request for excused absence, RST, ADA, or exception to unexcused absence is:

- a. \_\_\_\_\_ Approved.  
b. \_\_\_\_\_ Disapproved for the following reason(s):  
\_\_\_\_\_ Has not been scheduled on the 30-day calendar at last training meeting.  
\_\_\_\_\_ Exceeds the 60-day time frame limitation.  
\_\_\_\_\_ OTT is improperly completed or not enclosed.  
\_\_\_\_\_ Other:

You have now been granted a total of \_\_\_\_\_ RSTs or ADAs this training year. Performance of rescheduled training must be recorded on DA Form 1380 and verified by proper authority. You are advised that failure to perform RST may constitute unexcused absences(s) that could result in your being declared an unsatisfactory participant.

Signature of Commander \_\_\_\_\_ Date \_\_\_\_\_

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