

JOB INTEREST

What type of position are you applying for? Part Time Full Time Sign Artist Demo

How many hours per week would you like to work? _____

How did you hear about Trader Joe's? _____

YOUR AVAILABILITY

How soon could you start working for Trader Joe's? _____

Our shifts start as early as 5:00 a.m. and end as late as 12:00 midnight. What is your availability?

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
EARLIEST TIME							
LATEST TIME							

SECURITY

HAVE YOU EVER BEEN CONVICTED OF (OR PLEADED GUILTY OR NOLO CONTENDERE TO) A CRIME? (Exclude minor traffic violations, sealed or juvenile convictions, expunged or statutorily eradicated records, and misdemeanor convictions for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed pursuant to California Penal Code § 1203.4. Also exclude marijuana-related convictions occurring 2 or more years ago for violations of California Health & Safety Code § 11357(b) or (c), or of Sections 11360(b), 11364, 11365, or 11550 as they related to marijuana prior to January 1, 1976.)

YES NO No. of Times _____

DID THE CONVICTION(S) (OR GUILTY OR NOLO CONTENDERE PLEA) RESULT IN IMPRISONMENT?

YES NO No. of Times _____

EXPLAIN EACH CONVICTION (AND GUILTY OR NOLO CONTENDERE PLEA) FULLY. (A conviction or guilty or nolo contendere plea will not necessarily disqualify an applicant, but it may affect your suitability for some positions.)

California Applicants: Exclude convictions for marijuana-related offenses more than 2 years old or for minor traffic violations; juvenile convictions; misdemeanor convictions for which probation was completed and the case was dismissed, or any information concerning a referral to, and participation in, any pre-trial or post-trial diversion program. Connecticut Applicants: Do not disclose the existence of any arrest, criminal charge or conviction in which the records have been erased (such as records pertaining to a finding of delinquency, or that a child was a member of a family with service needs, an adjudication as a youthful offender, a criminal charge that has been dismissed or nulled, a criminal charge for which you have been found not guilty, or a criminal charge for which you received an absolute pardon.). If your records have been erased you are deemed to have never been arrested with respect to the erased proceedings and may so swear under oath. District of Columbia Applicants: Respond only for convictions in the last ten years. Georgia Applicants: Exclude discharges under the First Offender law without a court adjudication of guilt. Massachusetts Applicants: Do not complete this section. New York Applicants: If you are refused employment and have been previously convicted of one or more criminal offenses, you may request and receive from Trader Joe's, within 30 days of request, a written statement of reasons employment was denied. Oregon Applicants: You will be notified accordingly if Trader Joe's requests criminal offender information from the Dept. of State Police. Pennsylvania Applicants: You will be notified accordingly if a decision not to hire is based in whole or in part on criminal history record information. Washington Applicants: Respond only for convictions in the last 10 years.

TERMS OF HIRE

PLEASE READ CAREFULLY BEFORE SIGNING:

I read and understand the Position Description and can perform the essential functions with or without a reasonable accommodation. I authorize Trader Joe's to make any necessary investigations into my personal history and authorize any former employer, educational institution, law enforcement agency, government agency, financial institution, or other person having personal knowledge about me to supply Trader Joe's or its agents with any information concerning my background. I release from liability and hold harmless any individual or agency supplying this information to Trader Joe's or its agents. I have received a Notice of Disclosure Under the Fair Credit Reporting Act. I understand that before any adverse action is taken based on information obtained in the report(s), Trader Joe's will provide me with a copy of the report(s) and a description in writing of my rights under the Fair Credit Reporting Act. I answered every question on this application completely, truthfully and correctly. I understand that if I am hired and any of the information I provided is found to be untruthful, misstated, or purposely omitted, I could lose my job. I understand bonding is a condition of hire.

I understand that this application is not an offer, promise, or contract of employment, either expressed or implied. My employment would be "at will" and could be terminated by either Trader Joe's or me at any time, with or without notice or cause.

APPLICANT'S SIGNATURE (Void unless signed and dated)

DATE

MARYLAND APPLICANTS ONLY: I acknowledge that I have been advised that **UNDER MD LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.** **MASSACHUSETTS APPLICANTS ONLY:** I acknowledge that I have been advised that it is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

APPLICANT'S SIGNATURE (Void unless signed and dated)

DATE

Your application will be considered active for 14 days. For consideration after that, you must submit a new application.

AN EQUAL OPPORTUNITY EMPLOYER: We are an equal opportunity employer and do not discriminate based upon race, color, religion, sex, sexual orientation, pregnancy, marital status, national origin, citizenship, veteran status, ancestry, age (over 40), physical or mental disability, medical condition (cancer-related), gender identity or expression, genetic information including sickle cell or hemoglobin C trait, or any other consideration made unlawful by applicable federal, state, or local law.

Part-Time Crew Member Position Description

At Trader Joe's...unyielding integrity is required of us all. A Part-Time Crew Member plays a pivotal role in creating a WOW! customer experience. A Part Time Crew Member demonstrates commitment to our Core Values and demonstrates *love for the customer*.

The most important job assignment is delivering a great Customer Experience and living the Trader Joe's Love Story. Become smitten with your customers. Create a fun, warm and friendly shopping experience throughout the store. Share your product knowledge, walk customers to items, answer their questions and offer suggestions. Make sure customers know they are welcome and cared for.

Part Time Crew Member Responsibilities:

- Prepare the store for customers by:
 - Receiving, unloading, and verifying merchandise deliveries
 - Restocking shelves
 - Building merchandise displays
 - Planning fun and informative demos
 - Keeping the environment safe for customers and crew members by exercising good hygiene and proper food handling procedures.
 - Making the store shine, cleaning floors, bathrooms, break rooms, refrigerator and freezer cases
 - Accurately recording spoils and customer returns
 - Collecting shopping carts
 - Performing parking lot and store maintenance and upkeep (including snow removal)
- Engage customers by:
 - Greeting them, saying hello and making eye contact
 - Answering questions and helping customers find their items
 - Operating the cash register efficiently, being respectful of their time
 - Bagging groceries with care
 - Helping customers out to their cars with merchandise when needed
 - Getting back to customers who have questions that need follow up
- Works as part of a team by:
 - Being friendly, courteous and respectful of fellow crew members
 - Working with a sense of urgency, within designated time frames
 - Taking responsibility for understanding and completing tasks and seeking out new assignments

Remember, all tasks are important and build upon our desire to welcome and wow the customer! It is important that every crew member contributes to a great customer experience by participating in all aspects of the job.

Physical Demands:

- Standing and walking for extended periods, up to three hours at a time
- Frequent repetitive hand movements
- Frequent lifting weights up to 25 pounds
- Occasional lifting weights from 10-70 pounds, to heights of 10 to 72 inches
- Maneuvering 2-wheeled hand truck loaded with products weighing up to 200 pounds

Portions of the shift may be performed in temperatures around or below freezing. There may be abrupt temperature changes as the Crew Member moves from one environment to another.

Education: High school graduate preferred.

Para informacion en espanol, visite www.ftc.gov/credit o escribe a la FTC Consumer Response Center, Room 130 -A 600 Pennsylvania Ave. N.W., Washington, D. C. 20580.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identify theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out

information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit

- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.ftc.gov/credit

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General.

Federal enforcers are:

TYPE OF BUSINESS:	CONTACT:
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 (877-382-4357)
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 (800-613-6743)
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Board Division of Consumer & Community Affairs Washington, DC 20551 (202-452-3693)
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 (800-842-6929)
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 (703-519-4600)
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center, 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 (877-275-3342)
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial Management Washington, DC 20590 (202-366-1306)
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 (202-720-7051)

TRADER JOE'S EQUAL OPPORTUNITY INFORMATION

TRADER JOE'S is an equal opportunity employer and does not discriminate based upon race, color, religion, sex, sexual orientation, pregnancy, marital status, national origin, citizenship, veteran status, ancestry, age (over 40), physical or mental disability, medical condition (cancer-related), gender identity or expression, genetic information including sickle cell or hemoglobin C trait or any other consideration made unlawful by applicable federal, state, or local law. You are not obligated to complete this form, but your assistance would be appreciated.

The information requested in this form will be used solely to comply with state and federal legal requirements and will be kept strictly confidential. This form is not part of your Application for employment and none of the information disclosed in this form will be considered in any employment-related decision (including hiring).

Name: _____ **Date:** _____

Gender (check one):

Male _____ Female _____

Ethnicity/Race (check one):

- _____ Hispanic or Latino
- _____ White
- _____ Black or African American
- _____ Native Hawaiian or Pacific Islander
- _____ Asian
- _____ American Indian or Alaska Native
- _____ Two or more races